

2437

UTI/PRI/1#14

2437

The
VIS
Pocket
File

made in England

GOVERNMENT PRINTING OFFICE.

[Including papers relative to
Schemes D (709) and D 7091 A]



Waterlow and Sons Limited
London Dunstable Hyde
Head office: Waterlow House
Worship Street London EC2

1.
DRAFT MEMO

Colonial Secretary

to

Head Printer

Covers for Official Documents

At the recent Meeting of the Select Committee on the Estimates, an enquiry was made as to why certain Government documentation, reports and the like, are issued without covers, some with thin covers and some with thicker covers; and the suggestion was made that in view of the general value and interest of much of this kind of documentation a consistent policy regarding the covers to be put on them would be worth considering, the general opinion being that a thick cover both improves the aspect and presentation as well as greatly prolonging the life of the document itself.

2. No doubt a number of arguments for and against can be produced: one that springs immediately to mind is that, presumably, the thinner the cover, the more expensive it is.

3. I shall be glad if you will give this matter some thought and let me have reasoned arguments supported, if necessary, by both financial and other relevant statistical data, to enable a decision based upon facts to be arrived at.

General Office.

2
Have me a suitable file in which this
could be re-submitted to me?

BU 25/6

J/30/5

Extract from notes made at the Select Committee Meeting of the Legco
for the review of the 1969/70 Estimates

1 (a)

11. Examine possibility of issuing pamphlets produced by the
S. ✓ Head Printer in x suitable covers for reference purposes.

2457

3.

3

June,


69

Head Printer

Colonial Secretary

Covers for Official Documents

I would be grateful to know whether you are now in a position to reply to my previous memo on the above-mentioned subject.


(J. A. JONES)
COLONIAL SECRETARY

Ra 10/5 10/10/7

Rec 4
Rec 10/7

Ra 10-8-69

11th July,

69

To: Head Printer,

From: The Colonial Secretary,

STANLEYCovers for Official Documents

3

I refer to my Memorandum 2457 of the 30th June, 1969, and inform you that it is regretted that the original was inadvertently not despatched.

2. At the recent Meeting of the Select Committee on the Estimates, an enquiry was made as to why certain Government documentation, reports and the like, are issued without covers, some with thin covers and some with thicker covers; and the suggestion was made that in view of the general value and interest of much of this kind of documentation a consistent policy regarding the covers to be put on them would be worth considering, the general opinion being that a thick cover both improves aspect and presentation as well as greatly prolonging the life of the document itself.

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(J. A. JONES)
COLONIAL SECRETARY

By 10.8.69
B.C.S.

No.

It is requested that, in any reference to this memorandum the above number and date should be quoted.



MEMORANDUM

22nd July, 19 69.

To: Colonial Secretary.

From: Acting Head Printer.

STANLEY.

Stanley, Falkland Islands.

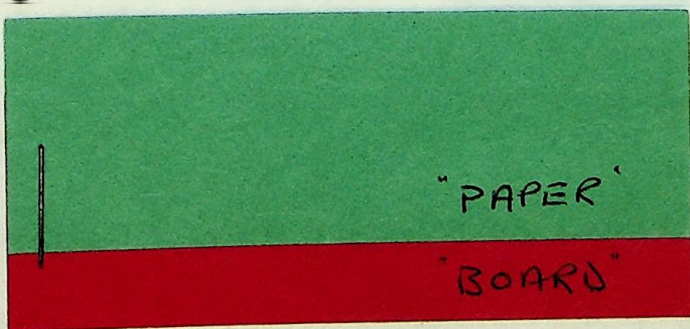
SUBJECT :-

Covers for Official Documents

The only cover material we have on stock suitable for Government reports etc. is a thin material called "Cover Paper" or the slightly thicker version called "Cover Board" (see attached samples), both the board and paper substance can be supplied in several colours and shades. This cover folds easily and can be used for a simple fold over cover as used on the Estimates, or glued on to cover a larger report, i.e. bound copies of Ordinances, Orders etc.

2. The cost per cover would be 3d for paper and 4d for board substance. This is for a cover $13\frac{1}{2}$ " x $8\frac{1}{2}$ " which covers the normal duplicator paper. *= 25/- or 33/6d extra per 100 copies.*

3. At present I could not supply these in large numbers because our stocks are limited and are geared to our present requirements. If very large quantities are required I would have to increase the Indent, and new stocks could not arrive here until January 1970. However if only small quantities are needed we can supply these at any time as we have done in the past.



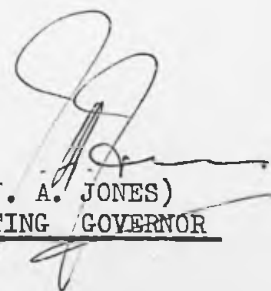
Bford
ACTING HEAD PRINTER.

AA.

C.T.

Covers for Official Documents

You may recall that this subject came up in Select Committee on the Estimates just after I arrived here. Papers in this slim file indicate that the cost of providing hard covers, (or at least, covers harder than ordinary paper), make a considerable difference to production costs in a place where, I imagine, small runs are normal. In these circumstances I incline to think that it would be best to inform S.F.C. that the question of a hard(-ish) covers for a report will be one which will be considered on its merits as occasion arises: thus the policy which will be laid down will be that whenever a report or similar document is produced, consideration will be given, as a matter of course, to the type of cover which it will have.


(J. A. JONES)
ACTING GOVERNOR

29 July, 1969.

2437

SC

CONFIDENTIAL

7

MEMORANDUM FOR STANDING FINANCE COMMITTEE

Ref: 2437

4th August, 1969.

Members will recall making a suggestion that Government information pamphlets should be given hard or hardish covers. This matter has been investigated and it appears that the provision of such covers can make a considerable difference to production costs where small numbers are required. In the circumstances it is felt that the question of a cover for a report will be one which will be considered on its merits as occasion arises: then the policy that will be laid down will be that whenever a report or similar document is produced consideration will be given, as a matter of course, to the type of cover which it will have.

L. Hume

ACTING COLONIAL SECRETARY

MJ

CONFIDENTIAL

P. J.

No.

It is requested that, in any reference to this memorandum the above number and date should be quoted.

MEMORANDUM

2nd October 19 69

From Head Printer,

Printing Office,

The Colonial Secretary

Stanley, Falkland Islands.

Stanley

SUBJECT :-

Proposed printing locally of F. Is. Bi-ennial Report and report of a visit to H. M. Stationery Offices in London and Harrow.

Prior to my departure from the Colony on leave in April last I was asked if it would be possible to undertake the printing locally of the F. Is. Bi-ennial Report. After perusing the instructions laid down by HMSO I was satisfied that we would be able to produce the Report provided our standard typeface as used on the Linotype machine was acceptable to HMSO. Among other of our printing problems was the production of photo-blocks; with these we have had poor quality results.

After a discussion on this subject with His Excellency it was agreed that I should make a visit to HMSO in London in order to discuss these various problems.

On August 20th, at 10.0 a.m., I visited H. M. Stationery Office at Room D86, Atlantic House, Holborn Viaduct, London E. C. 1. where I had the pleasure of meeting Mr. Goddard. The Bi-ennial Report was discussed at length and full agreement was given for the use of our standard type faces. The cover format should remain standard in order to maintain uniformity in design for all colonies. Mr. Goddard was extremely pleased with the idea of us printing our own report because at the time of my visit his office was distressed by a printers' "work-to-rule" strike which was causing embarrassing delays in all his departments. He showed keen interest in F. Is. affairs and in particular our printing problems due to our isolation and said he regretted that British Colonial printers and HMSO had had so little contact with each other and felt sure that HMSO could help the smaller countries in many ways and minimise their expenses. He assured me of his help at any time.

Before leaving Atlantic House, Mr. Goddard took me over their records and stock rooms where I saw, and was able to assess, the vast and varied amount of printing produced by the Stationery Office. Work which ranged from tourist brochures for every historic attraction in England, through every conceivable type of information pamphlet, to ministerial reports of all descriptions embracing such subjects as "the peaceful and warlike intentions of foreign governments". The daily production of Hansard was grievously affected by the printers' strike and I learned for the first time how distressing this can be to an officer like Mr. Goddard who must work to alose schedules and even closer estimates. It made me feel somewhat guilty to be taking up his valuable time.

In the afternoon of the same day I went out to HMSO Printing Press at Wealdstone, Harrow Middlesex, where I met Mr. Gowen, Deputy Senior Works Manager.

In Mr. Gowen I found another officer keen to assist the Colonial Printers in every way possible. He, too, was distressed with the "work to rule" on the part of the printing union and embarrassingly expressed his regret that after my journey of some 8,000 miles to U.K. I should find his work shops inactive. We toured all the departments under his control and he then introduced me to a printer foreman with whom I discussed our printing problems. Some of these were resolved but he assured me that the printing of photoblocks with our present machines was not possible due to the delivery system employed on the S.W.O. Wharfedale which we have.

After completing our printing discussion the foreman and I toured the majestic printing room. This tour proved of particular interest to me because I learned that one section of the existing printing plant is to be re-equipped in 1970 and the existing machines scrapped.

One machine in particular a Dawson, Payne and Elliot, Double Crown, Stop-

cylinder machine (a larger version of the D.P. & E. S.W.O. in use in this office) was among their machines due for destruction. This machine is in good condition and its different delivery system enables photo-blocks to be printed without smudging. I was shown some 3-colour work which had been recently printed on this machine and the foreman expressed his regret that such a fine piece of printing equipment would soon to be falling to the scrap dealers hammer. This machine would have many years of service left.

The foreman's remark prompted me to speak again with Mr. Gowen and he again assured me that if Government was interested in procuring this or any other machine due for destruction in their 1970 change-over the cost to us would be minimal - perhaps nothing - and that the F. Is. Gov't. would only have to meet the cost of crating, carriage and freight to the Falklands. Apparently there is now no worth-while second hand market for printing machines in U. K.

I would strongly recommend that Government follow up this offer without delay and if it is possible to procure this machine for only the charges mentioned we would have a bargain and a wonderful addition to our range of printing machines. It would also eliminate our present difficulties with photo-blocks as well as providing us with a larger printing page size i.e. 20" x 30".

It is possible that the cost of crating, carriage and freight could be borne by the Printing Materials vote. It is rare that we spend the full £700 allotted and in fact this has never been exceeded, so with a careful manipulation of our present paper stocks for one year the balance of this vote could be used to cover these costs. This would dispense with having to ask the Finance Committee for additional funds in any one year.

In conclusion a summary on the possibility of producing the Bi-ennial Report locally - we have suitable typefaces and indeed the wish of H.M.S.O. to print it. We cannot produce the photos with our present equipment so these with maps and other inserts would have to be printed elsewhere.

V. T. King

Head Printer.

1/12 File passed to me on 10.12.69. J

DECODE.

TELEGRAM SENT.

From GOVERNOR to MINISTRY FOR OVERSEAS DEVELOPMENT

Despatched: 11.12.69

Time:

Received:

Time

PRIORITY

MODEV 62. Falkland Islands Government Printing Office. Understand one Dawson Payne and Elliott Double Crown Stop-cylinder machine of HMSO Printing Press Wealdston Harrow due for destruction 1970 and possibly available this Government at cost of crating carriage and freight only. Grateful advise whether machine available and if so on what terms. Also whether any costs involved might be borne by Technical Assistance Funds

Governor

P/L : ARA

*U.S.
No reply yet received.*

*Last para. of 8A also for
consideration, pl.*

12.1.70.

*1/2 He will want. Our enquiry reached Britain
just before Xmas & New Year & has to be dealt with by
the Home Office Ministry. He is another 2 weeks. 1/13/11*

Recd 30.1.70

*12.1.70 (K 114 printed
order sent para
of 8)*

NNNN

ZCZC ATS267 RTZ271 LHV013 XLH044 TX263908

FLLY HZ GBLH 048

LONDONLH 48 30 0908

LTF

GOVERNOR

FALKLAND ISLANDS

MODEV 8 YR OEL MODEV 62 PRINTING PRESS STOP DOUBLE

CROWN MACHINE AVAILABLE AT COST OF L50

WHILE FREIGHT CHARGES WILL BE IN REGION OF L250

STOP IN VIEW OF TIME FACTOR GRATEFUL YOU

TELEGRAPH AGREEMENT TO OUR MAKING DCW SCHEME FOR L300

INVOLVED

MINISTRANT

COL 8 62 L50 L250 L300

Reply at 11

C.T. From p. 8. Under a CDW

Scheme our contribution would be only £60.

Suggest PET seeks PFC agreement by
telex to my replying to ADM by cable that
CDW scheme agreed.

M 30/11

L.S.

Mr King, Messrs Goss, Miller and Brown agree
that the application for L.S.D. assistance for the machine
should be made.

Before Mr Miller considers approving he would
like to know:-

- i) Is space available in the Printing Office for the machine,
- ii) Will the department require additional staff on account
of the new machinery and the additional printing that will
be undertaken.
- iii) What will the saving be if we undertake the
printing of the Biennial Report and other work
that is at present carried out in Britain.

af
for C.T.
20.1.70.

DECODE.

TELEGRAM SENT.

From GOVERNOR to MINISTRY FOR OVERSEAS DEVELOPMENT

Despatched: 4.1.70

Time:

Received:

Time:

MODEV 7

10.

Your Modev 8 Agree

Governor

P/L : ARA.

C.T.

I assume the Hills was satisfied after further discussion with A.C.T.

2? The item will be asked for next SFC meeting (which will take place somewhere around 12.2.70)

Addendum. Perhaps we could make arrangements for a BHS ship to bring the press out, thus cutting costs?

[Signature]

[Signature]

C.S.

Mr. Kells' questions were answered to his satisfaction.

BAT carriages would be very helpful.

L.G.

 5/2/70

Government Printer

To see from p. 9.

I suggest you discuss with Mr. Clements of BATs possibility of carrying freight by BATs vessel later this year, & let me know the outcome quickly so that we can if necessary take the Ministry of Overseas Development about it before other freight arrangements are made & charges incurred.

JH/6/2

C. S.

I have spoken with Mr. Clement and find that the next BHS vessel does not arrive Stanley until November, at the earliest. Sailing dates and available cargo space all hinge on the progress in building their new vessel.

Mr. Clement thinks that space will be available on their first ship but would not commit himself to a definite 'Yes' without first obtaining confirmation from London.

What would the 7 month storage period cost in London as opposed to the machine being shipped by AFS as soon as it is erected?

V. T. King

Head Office

11.2.70

P/K P. draft & let me see before issue a telegram to Morder asking them to advise us telegraphically of proposed shipping arrangements which should be by the direct route.
P. sp. first. 1/13/2.

13(a)

EXTRACT FROM THE MINUTES OF MEETINGS OF STANDING FINANCE COMMITTEE HELD ON

11TH FEBRUARY 1970.

5. Printing Machine. (C.S.2437)

The Committee were assured that there was sufficient space in the Printing Office for the proposed printing machine and that no additional staff had been sought to operate the new machine. The Committee noted that minor alterations, in particular a cement base, would probably be required when the machine was installed in the Printing Office.

DECODE.

TELEGRAM SENT.

From GOVERNOR to MINISTRY FOR OVERSEAS DEVELOPMENT

Despatched: 17.2.70

Time :

Received :

Time

MODEV 13

10.

Your telegram Modev 8 printing press. Please ship direct route and advise telegraphically proposed shipping arrangements. Understand vessel AES leaving Britain late April/early May and early/mid September and Antarctic Survey vessels about October

Governor

Reply at 15.

P/L : ARM

by 7.3.70

(copy)

15.
DECODE.

TELEGRAM SENT.

From MINISTRY FOR OVERSEAS DEVELOPMENT to GOVERNOR

Despatched : 23.2.70 Time : 1711 Received : 23.2.70 Time :

MODEV 16.

14
Your Modev 13 Printing Press on board AMS to arrive Port Stanley 20 March

Ministrant

P/L : ARA

COPIES : M.P.

C.T.) For

S.P.W.) Information

To Head Printer f. nec. action

(Intld) J.A.J. 24/2

A.C.S. Pl. sp. before Exco. on Monday,
2/3 P/25/2

HPrinter.

to above pl. & for W/dance

copy from cover.

cs. Copy withdrawn

Thank you VTK 23/2/70

A.C.S.
24.2.70.

16
EXTRACT FROM THE MINUTES OF THE MEETING OF STANDING FINANCE COMMITTEE

HELD ON 4TH MARCH 1970.

7. Printing Materials (C.S.2437)

The Colonial Treasurer told the Committee of the difficulty of obtaining printing paper in the United Kingdom other than by a special order sufficient for five to seven years. Approval of funds was given to cover the supplementary expenditure anticipated including provision to accept a small additional supply which was available. The sum of £200 was approved and is included under Head XVIII subhead 9 in the schedule in paragraph 2 of the minutes. It was agreed that next year's financial provision for printing materials should show an appropriate reduction.

17

EXTRACT FROM THE MINUTES OF THE MEETING OF STANDING FINANCE COMMITTEE HELD

ON 4th MARCH 1970.

3. Printing Machine (C.S.2437)

The Committee were informed that the printing press had been shipped from the United Kingdom on the m.v. "A.E.S" and was due to arrive in the Colony in the near future.

Pa

X

Head Printer

New printing machine

Have you been able to concert any plans with PPW for the installation of the new printing machine which is arriving shortly by "AKS"?

J/18/13

C.S.

19

● We have arranged to "store" the Printing machine on arrival - possibly in the Gymnasium. Then after the measurements are known to lay the concrete base and decide how best to effect its installation in the Printing Office. Everything depends upon how the Machine was dismantled and crated at H.M.S.O - whether the task of installing it in the Printing office machine room is an easy or difficult one.

S/Lt P. F. H. in appropriate form Printg Dept. J. V.T.K.
BCL 28/3 10/19/3

18.3.70

70
Head Printer.

What is latent position?

J/28/3

Head Printer

20B

Med. It would be worth consulting the
thorncraft hint & when they come into Stanley, the salvage
experts on 'Parvies'. They may have both ideas & be
able to offer practical help.

J/8/+

C.S.

24 April 70

~~20A~~ 21

As we envisaged the painting machine was crated by H.M.S.O in one huge case weighing 6 tons 14 cwt which now defies a lift by any local crane and still rests on the F.I. Co East Jetty.

Mr. Royane has considered all possibilities for its removal and hopes one now placed in a trailer loaned by B.R.S. This has been strengthened by P.W.D and it is hoped to be of sufficient sturdiness to carry the load. The crate will have to be raised by jacking to allow the trailer to be positioned underneath. No strong hopes are held for success. If this method proves unsuccessful it may be possible to move the crate on rollers as has been done with heavy machinery in the past.

As a last resort we may be able to dismantle some of the mechanical top pieces on the jetty and lessen the load sufficiently for the trailer to cope.

To date attempts at removal by the trailer are prevented until the F.I. Co have finished work on R.M.S. Darwin.

V. T. King

Head Printer

2437.

• J
P/7



The Governor,

Falkland
Islands.

With the compliments of

GIBRALTAR AND SOUTH ATLANTIC
DEPARTMENT

(K. H. Robins)

Ref. HGF 18/3;



FOREIGN AND COMMONWEALTH OFFICE
LONDON, S.W.1

16.3.70

22

①

MEMORANDUM

From: Ministry of Overseas
Development,
Caribbean and Latin
America Department,
Eland House,
LONDON, S.W.1.

J. Alderson, Esq.,
To: Foreign and Commonwealth
Office,
LONDON, S.W.1.

FALKLAND ISLANDS

PURCHASE OF PRINTING MACHINE

Grant of £300

Approval can now be given to the above Scheme -
numbered D.7091

2.3-4
... I enclose copies of the memorandum for the territory
and for your information.

Lia Cunningham $\frac{16}{2}$

AG F18/3

CIA 439/271/01

FALKLAND ISLANDS

PURCHASE OF PRINTING MACHINE

GRANT OF £300

1. The Falkland Islands are anxious to obtain a cylinder printing machine for the Islands' Printing Office.
2. A second-hand Double Crown Wharfedale machine is available from H M Stationery Office at an estimated cost of £50. The cost of shipping the machine to the Falkland Islands will be approximately £250.
3. The scheme is supported by the Secretary of State for Foreign and Commonwealth Affairs and it is proposed therefore to approve a grant of £300 to cover the cost of providing the printing machine before 31 March 1970.
4. A Financial Summary is attached at Appendix I.

Ministry of Overseas Development
Eland House
Stag Place
London SW1

11th February 1970

APPENDIX I

FINANCIAL SUMMARY

1. Administering Authority: Government of the Falkland Islands
2. Allocation: Falkland Islands
3. Classification: Miscellaneous
4. Description of Scheme: Purchase of printing machine
5. Total Cost: £300
6. CD & W Assistance required: Grant of £300
7. Basis of administration for accounting purposes: Single Capital Head

Col. Sec.

St 25

Ref. Printing Machine.

The first delay was the transporting of it which I still have a few doubts, but will certainly give it a go, but F. I. Coy officials are not to happy about anyone that may impede their normal Jetty workings, and up to now there has been wool in wool cut, the Great Britain etc. we may need the assistance of jetty gang equipment and I did not want to aggravate the position - However the Company have put a tarpaulin over the crate and there is little chance of depreciation, an ideal time to pounce would be Mon 27th. Darwin sails 26th. (we may have smags and block the jetty access for awhile).

Ltd 17/4/70

Page 24370.

Ph. O.

26
2-2

C. S.,

To see 21 pl.

The press is in the process of being
transported from the East Jetty to the
Printing Office.

2. 5. 70.

Wm. Punter

I understand that it was decided to dismantle the
press & transport it piecemeal. Grateful if you would let
me know exactly what is happening & if you can give me some
idea of when you expect installation to have been completed.

J/2/5

23
27

C.S.

On Monday 27th Mr. Royans attempted the removal of the printing machine from the East Jetty but found the trailer unable to support the weight. Tuesday 28th, Wednesday 29th and Friday 1st May (a.m.) the printing staff with two assistants from the P.W.D. stripped the machine of as much weight as possible until the F.I. Co Crane was able to lift the remaining portion on to the Government Trailer. It was then transported to the Printing Office. The parts removed have reduced the weight to below four tons - the wooden base of the 'crate' itself weighing a few hundredweight of solid timber.

The trailer now holds the bulk weight of the machine i.e. the side castings, drive wheels and racks, and the type bed, which defy removal and conveyance into the office by man power.

Some where between H.M.S.O and the Falklands, water, or more probably, condensation, has accounted for a fairly full rust covering of the machine parts. Fortunately this has not reached a damaging stage as all the working parts were protected by the oil within them.

The problem of shifting the machine from the Jetty has been overcome and the problems still to be overcome are now closer home, but once the machine site has been determined I believe it will be possible to lift the machine in its present form and slide it into position with the use of rollers. This operation would require the assistance of the F.I. Co Crane and their cargo rollers - plus a team of good pullers. It would also require the temporary removal of a window and part of the office side wall but would result in the least work in the end. The immediate requirement is to get the machine away from the weather - after this is achieved we can work with it as other printing demands permit.

Re-mounting of the first mentioned parts removed will require some lifting device being erected within the printing office, but this should not present an insurmountable obstacle and can be dealt with at a much later stage.

V. T. King
Head Printer

14 May 1970

24-28

Head Printer

Thank you. If any clear picture. As you say,
the Unix is at X.

2 Please keep me informed of progress.

J. 7/5

29

Head Printer

30-31
~~22-23~~

27

This is not going to be popular, since it is the
very thing I have already assumed 'SKE' will not take
place, i.e. a purchase which, on the face of it cheap,
gets on deepening more money for accessories until it
becomes expensive.

2 Please consult again with SKE with view to
deciding whether there is any way round the problem less
costly than the proposals. If there is not we shall
have to ask you to meet any costs out of other under
your control because, under the new AID arrangements,
we shall probably not be able to obtain the funds from
Britain on the CD & W basis on which the scheme has
so far been financed.

J. 7/5

25
30

Head Printer, Newly acquired Printing Machine.

With reference to your enquiry regarding the motor drive to your double crown stop cylinder printing machine. I understood that the electric motor sent with the unit is wound for a direct current supply and is therefore unsuitable for connection here. You also informed me that the operation of the machine requires a dual and inching speed. Although there are several motors available here with sufficient power drive I regret they are all constant speed machines and are not able to be modified. Speed control of any sort always adds to complications where the supply is alternating. After thinking about the problem I have two suggestions to make namely:-

1. A rectifier unit is obtained to rectify the A.C. supply and feed the existing D.C. motor.
2. Another motor suitable for connection to the local A.C. supply and with variable speed characteristics is obtained.

I regret I cannot give any firm indication of the cost of either of the above. 1. I believe would be cheaper, possibly of the order of £100.
2. Most likely of the order of £150-200.

With the arrangement at 1. there is an increase in the amount of electrical equipment required and part of it in an already worn condition. With 2. a simpler and more satisfactory arrangement. I suggest you let me know what decision is reached in due time and I will be pleased to assist in specifying the apparatus for indent purposes.



SPED.
8-5-70.

C.S. 1

26
31

With regard to our conversation earlier regarding the possible inclusion by H.M.S.O of the "drive unit" for our new printing press, H.M.S.O did in fact include a motor and control box which unfortunately is a D.C. assembly and would require a rectifier before it could be used here.

I have spoken with Supt. P.E. Dyer and the attached contains his suggestions.

Para 2 appears to be the best solution.

V.T.K.

Head Printer

11/5/70

27/5

J. A. Jones, Esq.



Falkland
Islands.

With the compliments of

GIBRALTAR AND SOUTH ATLANTIC
DEPARTMENT

(K. H. Robins)

Ref. HGF 18/3:

FOREIGN AND COMMONWEALTH OFFICE
LONDON, S.W.1

13.4.70

32
(8)

MEMORANDUM

From: Ministry of Overseas
Development,
Caribbean and Latin
America Department,
Eland House,
LONDON, S.W.1.

A.J. Alderson, Esq.,
To: Foreign and Commonwealth
Office,
LONDON, S.W.1.

FALKLAND ISLANDS

PURCHASE OF PRINTING MACHINE

Supplementary grant of £317

Approval can now be given to the above Scheme -
numbered D.7091 A

... I enclose copies of the memorandum for the territory
and for your information.

W. Durrigle

7. 4. 1970

M. Roberts

RECEIVED IN
REGISTRY No. 17
- 9 APR 1970

HGF 18/3

FALKLAND ISLANDS

PURCHASE OF PRINTING MACHINE

Supplementary grant of £317

1. Under Colonial Development and Welfare Scheme D 7091 a grant of £300 was approved for the purchase of a second-hand Double Crown Wharfedale printing machine from HM Stationery Office.
2. Of this amount, £250 was allowed for the cost of shipping the machine to the Falkland Islands.
3. The invoices for packing, transporting and shipping the machine have now been received from HMSO and show an increase of approximately £317 above the estimated cost of packing etc under the present scheme.
4. It is therefore proposed to approve a supplementary grant of £317 to meet these additional charges.
5. A Revised Financial Summary and breakdown of expenditure are attached at Appendices I and II respectively.

~~29~~ ~~30~~
31 31

Ministry of Overseas Development
Eland House
Stag Place
London SW1

2 April 1970

APPENDIX I

REVISED FINANCIAL SUMMARY

1. Administering Authority: Government of the Falkland Islands
2. Allocation: Falkland Islands
3. Classification: Miscellaneous
4. Description of Scheme: Purchase of printing machine
5. Total Cost: £617
6. CD & W Assistance Required: Grant of £317 (in addition to grant of £300 approved under Scheme D 7091)
7. Basis of administration for accounting purposes: Single Capital Head

~~30~~
35

APPENDIX II

DETAILS OF EXPENDITURE

1.	Printing machine	£ 50
2.	Packing and transportation to docks	187
3.	Shipping charges	<u>380</u>
	TOTAL	<u>£617</u>

36

MINUTES OF THE MEETING OF STANDING FINANCE COMMITTEE HELD ON
8TH MAY 1970.

5. Printing Machine (C.S.2437).

The Colonial Treasurer advised the Committee that an estimate of expenditure for the installation of the new printing press is being prepared and will be on the Agenda for the next meeting. The Chairman advised the Committee that the Officer Commanding Naval Party 8901 was an engineer whose advice could be sought, if necessary, in the event that installation problems were encountered.

A.C.T.,
H. Printer

Above with (27). What is the
present position re? f C.S.
16.6.70.

b. s.

38

£80 was provided at the
P.F. s. meeting held in June 1970,
to cover the cost of the
installation and allied expenses. The
£80 is provided for 1969/70 financial year.
24.6.70

S/C

On the assumption, which may be incorrect, that a new sub. file has, i.e. w. any instructions for filing w.r.t. CD & D or HAD references, been opened for the Priority Press project, action on these papers should be:

- (i) one ref to be placed in the sub. file the title of which should be expanded & include by inclusion of the scheme number. (If no sub. file has been opened yet, it should be opened now).
- (ii) one ref to C.T. for his action
- (iii) one ref to Head Printer for his information.

C.T. - L.G. - see over
H.P.

As (ii) & (iii) above pt.
 (copies at b.c.)

§ f C.S.

29.6.70.

KIV-37.

P.S.O.

Head Printer has not announced
the last part of 29, referring
to savings equal to the
additional expenditure on
a motor.

L.G.
3876/70

H.P.

Recent minutes on this file pl.

3 of C.S.
30-6.70.

41

After consulting Mr. Gutteridge about the possibility of utilising the equipment shipped with the machine and his recommendations at 30. para 2. I wrote to the Wharfedale Machine makers and their reply came by Darwin on 15th July - saying "that delivery could be between 6 to 12 months".

Further consultation with Supt. Elect. Dept. resulted in details of the electrical equipment required being sent in an air letter direct to Crown Agents (by mail of 17th July) requesting an early quotation .

With a whittling down of printing material requirements for this year it is hoped to be able to meet the cost of these items from the 1970/71 vote of £600 but the Crown Agents quotation plus freight will have to be assessed first.

V.T. King

Head Printer

16.7.70

C.S.

I have received the quotation from Crown Agents for drive and control gear for the S.W.3 printing machine. The firm quotation was £622 10 0 F.O.B. U.K. port. This is double the cost which we estimated for this equipment and I will not be able to purchase this from the Printing Materials vote of £600 for 1970/71 as hoped for earlier in the year.

Mr. Gutteridge, who was with Crown Agents recently, found that costs for electrical apparatus have increased considerably and are continuing to do so. On his advice I have asked Crown Agents for a different type of motor - more suitable for use here, in Mr Gutteridge's opinion - and as an economical alternative a rectifying unit for use with the DC motor supplied with the S.W.3.

We will now have to await a CA reply on these two queries. As nothing definite will be decided before the new financial year I will proceed to use the balance of the Printing Materials vote for 1970/71 in case a "cut-back" of printing material requirements is necessary during 1971/72

V.T.K.

Head Office

24 " 70

Ag. C.T.

X is similar. As to Y, I shall be glad of your views here I imagine you may wish to release some of this year's provision as well as to anted some of next year's expenditure on printing materials.

1/24/71

Y. E.

At this stage I suggest that we ask
Head Printer to minimize his rates this financial
year.

al

4.12.70

A.C.S.

Accordingly. You may wish to consult with Ag. C.T. as to
the wording of the instruction to H.P.

7/4/12

A.G.C.T.

Will you please arrange to instruct H.P. accordingly.

15.12.70

A.S.A.,

copy of instruction at h.c., that you

al

12/12/70

16/B

12
14th December,

44
70

To: The Head Printer,

From : The Colonial Treasurer,

STANLEY.

XVIII Secretariat, Treasury, & Central Store
Item 9. Printing Materials

I refer to your minute of 24/11/70 in C.S.2437 on the subject of relacing the motor on the new printing press.

Please note that you are required to minimize your orders for printing materials forthwith in anticipation of expenditure that may be incurred on the replacement motor or rectifying unit.

Acting Colonial Treasurer

H.P.

You may wish to refer to this file i. c. w. the preparation of pr. 1971/72 Estimates

N. K. L. make you. HP.
2.2.71

Bis 16.7.71 (xiv)

392-70

45
Ag. C.T.

Any further action to be taken
in this regard pl?

C.S.
18.7.71.

C.S.

£750 to provide for the motor is included in the 1971/72 estimates development Head A Item 5, but this item has been reserved pending further consideration in Ex. Co. See 33 in 0284/XX1V, also see para 16 of the estimates despatch, page 40 in the same file.

I suggest that the matter be b.u. for consideration when the study of the finances is to be made.

H.T.R.

2.8.71

Rev. 5.9.71.
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