

SECRETARIAT

O847

UTI/PRI/1#11

(Formerly)

O
8
4
7

PRINTING OFFICE.
ALTERATIONS, EQUIPMENT AND
FURNITURE.

CONNECTED FILES.

NUMBER .

O847/H

Proposed purchase of automatic typesetting
Equipment for printing office.

NO. 0847

MEMORANDUM.

It is requested that, in any reference to this memorandum the above number and the date may be quoted.

22nd September, 1948. 4

From

Head Printer,

Stanley, Falkland Islands.

To The Honourable,
The Colonial Secretary,
thru' Asst. Colonial Secretary,
STANLEY.

SUBJECT:- Small Motor to drive Platen Machine.

In order to cope with the rush of work in the Printing Office a small electric motor to drive the machines is now a real necessity.

After making enquiries I find that the Electrical & Telegraphs Department have nothing but Mr. Hennah of that Department is willing to let us have a small motor capable of driving one machine which he is prepared to instal.

Mr. Hennah, however, is not keen on selling but would let us have it on a replacement basis.

X | Could token provision be made in 1949 Estimates? and I could seek advice from Messrs. Harrild & Sons, of Norwich, re motorising the other machines.

mpc
22/9

Head Printer.

5

A

HP

AT

X n 4 Is, Kase,

under Extraordinary:

401.

B

noted, thank you

HT.

Rec'd in
Treasury on

9/1/48

James.

This file reached me today - I fear
provision has not been made in the
49 Examinations - ~~at~~ no charge
to SW pl.

Ans
9/11

9/11
JES

GOVERNMENT (

FALKLAND ISLANDS AND DEPENDENCIES

SENT.

Number

Office of Origin

Words

Handed in at

Date

1. 11. 48.

To

~~UNCLASSIFIED~~

Grateful if you could obtain and forward by this Lefonia or John Piscoe one fast and one loose pulley thirteen inches to fourteen inches diameter by two inches face for one and three eights inches diameter shaft keyway three eights inches wide one quarter inch deep.

2208
COLONIAL SECRETARY.

Time

LJH

H.C.S.

A

W. r. to S^c I'm afraid there is no
alternative?

R.H. Jones
10/11/48.

B

No. Let it be made when the
need arises.

L.
10/11

C.

A.T.

to note pl.

R.H. Jones
11/11/48.

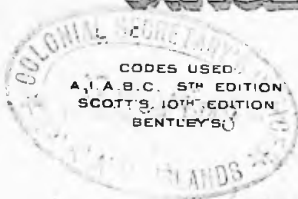
Homes. D.

noted 11/11

R.H. Jones
11/11

R.H. Jones
12/1/48

MACLEAN & STAPLEDON S.A.



CASILLA DE CORREO 193

MONTEVIDEO

(URUGUAY)

TELEGRAPHIC ADDRESS
MACSTAPLE MONTEVIDEO

TELEPHONES: 86382
85042

November 6th, 1948

Sir:-

We beg to acknowledge receipt of your wireless message dated the 1st inst. reading as follows:

"GRATEFUL IF YOU COULD OBTAIN AND FORWARD BY THIS LAFONIA OR JOHN BISCOE ONE FAST AND ONE LOOSE PULLEY THIRTEEN INCHES TO FOURTEEN INCHES DIAMETER BY TWO INCHES FACE FOR NINE AND THREE EIGHTH INCHES DIAMETER SHAFT BOREWAY THREE EIGHTH INCHES WIDE ONE QUARTER INCH DEEP"

We regret to inform you that we have not been able to find the pulley required in any place in Montevideo, and the only way would be to make them to pattern.

Yours faithfully,
MACLEAN & STAPLEDON S. A.

Colonial Secretary
PORT STANLEY

JHD/VD.

Y B
Head Printer
Not very helpful. Making
to pattern would probably be very costly.
What do you advise, pl
yes. C. 17/11/48
yes, Mr Hennah is trying to make them locally
so had better await result N.S. & S. 11/12/48.

9
BU 5/1/49
H. 1/1/49

Head Printer
For your further report, pl
H. 1/1/49

H.C.S.

B.

Pulleys have been made by F.I.Co. and
Mr Tennant has now connected machine to motor.
We now have two machines running satisfactorily.
Are there any carpenters available yet?
H.C.S.
H.C. 28/2/49.

C.

E.C.
Can you say when a carpenter is likely
to be available to carry out the work required
at ① pl?
H. 2/3/49

H.A.C.S.

D.

Immediately the Kelpie Bungalow is completed
H. 2/11/49.

H. 1/1/49
to note, pl
H. 1/1/49

H.C.S. with regret

H.C.S.

H.C. 4/3/49.

H. 1/1/49

H. C. S.



6947

10

11 Herewith attached letter from Mr. J. H. H. Hennah offering to sell electric motor and starter already connected to our Platen machines.

2. We have been renting this motor from Mr. Hennah since October 1948, during which time it has given excellent service and at present appears to be in excellent condition.

3. I recommend that the motor and starter should be purchased and payment could be made from Head xx subhead 12 Printing Materials

J. H. Hedgwick
Head Printer

AP

7 Drury St
Port Stanley, Falkland Islands
May 16th, 1949

Sir;

Re our conversation concerning electric motor installed in your Department, I wish to enquire if the Colonial Government will purchase this motor from me.

The purchase price for the electric motor and starter is £ 25.0.0 (twenty five pounds).

Yours faithfully

Thomas H. H. H. H.

Head Printer
Government Printing Office
Port Stanley

12

A.

O.K. E.T.

For your advice on 10 r @ pl

R.H. Jones
14/5/49

Hon C.S.

B.

I have inspected the electric motor installation and consider the price fair and reasonable. Electric motors are usually very reliable and require little servicing.

HES.

O.K. E.T.

19-5-49

C.

HES.

In that case I strongly recommend purchase. The motor is a valuable asset to the Printing Office

A.T. we have funds? dena 18-9? R.H. Jones
20/5/49

R.H.

20/5.

Approved.
R.H.

26/5.

Hon C.S.

Yes, funds are available under Str 9 pl

26/5

A.7

To note appl. of 11 pl.

with for CS.

26/5/49

Hon C2 -

Voted, thank you

~~28/5.~~28/5.
30/5/49.

347

MEMORANDUM.

requested
in any refer-
to this memo-
m the above
umber and the
ate may be quoted.

27th April 1950

To Colonial Secretary

From Head Printer

Stanley, Falkland Islands.

SUBJECT:- Requrements for interior of Printing Office

I submitted in 1947 a list of improvements & furniture required for the Printing Office which to date has not been attended to.

In conversation with the Executive Engineer in the Printing Office the other day I pointed out the urgent need for shelves in the Store-room. He suggested that if I brought up the matter again officially he would be able to put a man on the job during wet days this winter.

A.H. Sedgwick
H.P.

P/S

A.

E.E.

Ref. 14. I should be grateful if this job could be fitted in as opportunity offers.



128 APR 1950

B.

H.P.S.

Noted by. and as I promised the printer the work will be done during wet periods

By H.P.S. 1.5.50.

C.

Printer

G. y. 2 pl.

By J. y. 2 pl.
1.5.50

H.C.S.

Noted. by.

V. King

By H.C.S. Printer

12/6/50

By H.C.S.
12/6/50



Minute

0847

16

Acting Colonial Secretary

From The Head Printer

Mr H. especially X & 6/4.

10th May 1951

U. 1951.

X As you are aware the Printing Department has been inundated with work for some time now and there seems little likelihood that it will be otherwise with our present limited staff and equipment. Prior to the war we had a staff of 3 qualified printers and one apprentice compared with only 3 qualified printers and one apprentice at the present time. I once had hopes that this staff problem had been rectified on the completion of apprenticeship of Mr. R. Wallin, but Mr. Kentel, whilst Acting Colonial Secretary, thought otherwise against my wishes to reduce the staff to its present level by disposing of Wallin on the assumption that there would not be enough work to warrant 3 qualified printers. On remonstrating with Mr. Kentel it was agreed that Wallin should continue to work in the Printing Office for the time being but may at any time have to be transferred to another Department. Wallin didn't care to continue on such insecure terms and left on completion of his apprenticeship and got a job on the "John Brierley".

X During the past five or six years the amount of work produced has risen considerably. This has only been brought about at the expense of our equipment and materials at our disposal as we simply haven't had the time to spend on stripping and cleaning out machines, sorting type, brass rule, leads or wood furniture. It has been a case of composing, machining and dissembling in the shortest possible time ready to continue the whole process over again. Very often we haven't time for dressing all our type and much valuable time has been lost when composing hunting for certain letters or figures to carry on with.

I find that all my time is taken up composing and preparing pages for Mr. King to run-off when he is not

compromising himself, thus having little time for all the many jobs which fall to my lot as Head Printer. The apprentice, who is responsible for keeping the office clean and the fire going, - which takes up roughly an hour each day with periodical half-days for a general office clean-up - is more or less left on his own setting and running-off forms, which he does very well, but doesn't receive near enough instruction as an apprentice should.

It is apparent that something must be done if we are to cope with all the work expected of us and if our staff is not to be increased, then we must look for other methods of speeding up the work. Whilst in England last year I made enquiries about a typesetting machine such as Linotype or Monotype. I did not approach the makers of these machines but the men who use them, and I was convinced that it would not be advisable to advocate the purchase of any of these machines, as they are very complicated and require expert attention should anything go wrong, as they are wont to do especially with inexperienced operators. Such expert attention is of course not available here. So I decided not to be so ambitious and turned my attention to other methods of speeding-up whilst keeping to the old method of hand setting.

I took the opportunity of an invitation to visit a small printing works just outside London, part-owned by a Mr. Johnson, who for a time worked in our office here whilst in these islands with the Artillery contingent during the war. He was therefore in a position to advise me. He thought we should improve on our old galley machines. There were two machines in his printing works which took my eye. One a "Lexiconia"

which simply had to be set, put in motion and left to do its own work of feeding itself whilst the operator carries on with another job. However Mr. Johnson ruled out this machine for the same reason as a type-setting machine, being too complicated should any fault occur. The second machine, a "Wharfedale" he recommended as being ideally suitable for our requirements and is comparatively simple thus requiring very little maintenance attention. Where our platen machines are only capable of running one page of the Gazette at once the "Wharfedale" will run two.

Our platen machines are very old, one being over 50 years with worn bearings and bed, another over 30 years and the third, which we rarely use was bought second-hand when the Cathedral Press closed down about 15 years ago and had been practically ruined by lay operators during the many years the Cathedral Press had it in operation. The first two mentioned were connected to a second hand electric motor purchased from the Army (through Mr. J. Hennals) in 1947 and have been in constant use ever since, so much so that I am wondering how much longer they will stand the strain. In view of the above I am of the opinion that we should purchase a Wharfedale and whilst in England wrote to the makers for particulars of prices etc. which they duly sent me and I append herewith for your perusal. You will note that they cannot undertake delivery under 3 years but perhaps we could get priority. I would suggest that should permission be granted to purchase one of these machines Mr. King could be given a short course of the working, stripping and assembling of the machine on his next M.K. leave.

Another speed-up could be attained with the

help of a small proofing machine which costs about £40. This would enable us to take proofs from the galley stage thus saving time taken in locking and unlocking cases.

See 1 In 1945 I furnished a list of improvements which could be effected locally, one item being the dismantling of part of our long cupboard, which is not used much now-a-days since we have a store-room, and in its place a frame rack could be built.

X Although this job was approved it has not been done and we still have to stand our many formes against cupboard doors (a most inconvenient practice) and any available upright such as table legs etc., which not only is dangerous to the type face in the event of any forme being accidentally knocked over but is a waste of valuable time hunting for a particular forme. If we could have this job treated as urgent in the Public Works I should indeed be very grateful.

The above-mentioned innovations, which would not actually do the work of an extra printer would go a long way to improve the amenities available for the present staff and would fill a long-felt want.

W. H. Hedgcock

Head Printer

H.C.S.

x on page 19. Please see pages 17-2

L.H. Jacobs
12.5.51

J.E.

Pl see from p. 16. I remain of opinion that it is better to mechanise the press than to employ additional staff. I also bought after a line-type machine. The machine more purchases H.P. was recommended will speed up the printing but not the setting, and I think we would get better dividends by speeding up the latter. I am not in a position to dispute H.P.'s statement that line-type machines are complicated & would be difficult to repair locally and I note that he very sensibly got advice from a man who had been out here and who is familiar with our Press.

2) I would still like Mr. King, when he next goes on leave, to have a short course in line type machines & their maintenance and for us to have one here.

But I think we could and should also run the Wharfedale Press which H.P. advocates.

3) The minor work for which H.P. asks on p. 19 must be done & I will so instruct P.W.D.

As to p. 1. this has never been brought to my notice

& I would have seen that H.P.'s modest requirements were well long since.

13/5/51.

Please refer to AE and ask him to turn someone in to the man among of those jobs at once.

2 Concisely. I have much sympathy with HP whose work has increased in volume while his staff has decreased. As to X-X "remuneration" is not, perhaps, quite the word and in any case Wallis didn't join the Bioscope for a job but simply to get England which I am quite satisfied he would have done whatever Mr. Weller might have had to say.

3 I think we should place an immediate order for a Wharfedale and I will organise, when I am at home, if there is any reason of

Speeding delivery. The idea that Mr. King should do a course on operation and maintenance of these is very sound.

4. As to lino. type or mono. type, I agree with you — it is the type-setting and disposal which takes up so much time.

If African printers can operate ~~mono~~ lino. type I have no doubt that any Falkland Islander could be taught to do so. Let us take advice on this matter. CO should be able to obtain it for us and I am sure that if Mr. King did could do a course on them they would be robbed of half their horrors.

5. Could he not have his proofing machine now?

MC 14/5

ACS

Pl. ask H.P. to get out indents for a Wharfedale press such as he recommends and a proofing machine. They can go by this mail.

2) Pl. ask ~~ACS~~ to call in re at convenience. H.P. to say what of his requirements at F.I. are not urgent, in order of priority.

14/5/51.

ACS

H.P. will prepare the necessary indent for this mail.

3. Of page 1, items 1, 5 & 6 have now been improvised. Of the remainder, items 4 & 2 are first in order of priority.

16/5/51.

ACS

Now Waker chit to H.P., please.

Sent.

17.5.51

17/5/51.

15/6/51.

GOVERNMENT TELEGRAPH SERVICE

FALKLAND ISLANDS

SENT

Number	Office of Origin	Words	Handed in at	Date
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5.12.53

To

CROWN LONDON

HQA/G

(A)

PLEASE OBTAIN QUOTATIONS FOR A PRINTERS QUILLotine FROM/VICTORY KIDDEE
CLIFFORDS IND FLEET STREET STOP JOHN 30 POINT 7 INCH MODEL A.C.
PERFECTA STOP (B) HARRILD & SOHN STOP NEW QUOTE W.O. QUOTE MODEL
26 AND 33 INCH.

SECRETARY

Reply 23

DECODE.

TELEGRAM.

From The Crown Agents for the Colonies.

To The Colonial Secretary.

Despatched : 9th December, 19 53 Time : 1730

Received : 10th December, 19 53 Time : 0845

22
Reference telegram 5th December. Fob prices Victory Kladder
guillotine 2518 Harrild 26 inch 2492 33 inch 2519 all ex stock.
Writing.

CROWN.

H.P.

J. i.

8.

10/12.

ics.

*Seen, thank you
H.P.
H.P.
11/12*

MEMORANDUM.

24

It is requested that, in any reference to this memorandum the above number and the date may be quoted.

15th December, 19 53.

To: The Honourable,

The Colonial Secretary,

STANLEY.

From: Head Printer,

Stanley, Falkland Islands.

SUBJECT:- Reorganisation of Printing Office.

In accordance with His Excellency's instructions during a recent visit to the Printing Office, I have the honour to submit, after much thought on the subject, my proposals for the re-organisation of the office. With the arrival of the new press (now awaiting the laying of a foundation before erection) extensive alterations in the lay-out of furniture etc. are necessitated.

My proposals are as follows - a plan to illustrate is attached:-

1. Firstly I have decided that the composing section and the machine section should be partitioned off, thus eliminating all noise from the machines interfering with the compositors at work. Also it would afford more wall space for the placing of furniture. This partition need only be of light framing covered with lining boards, ten test or similar material.
2. As suggested by His Excellency a small office for Head Printer should be erected. This would be best placed in South-west corner (see plan) and fitted with a small desk with drawers, some shelves and a telephone.
3. Composing room. The combustion stove to be removed and replaced by an electric heater. This would eliminate 90% of dust, save peat, and also give the Junior Apprentice more time to learn his trade. The wooden sink to be replaced by a delf sink which would be more hygienic. Two new stools are required for this room.
4. Machine Room. The old Church Platen has already been dismantled and is waiting to be either condemned or sold (would it be worth while sending it along with several other obsolete articles to United Kingdom as scrap?).

The present benches and trestle-tables I would like replaced by built-in benches with cupboards and drawers thus giving the place a neater appearance and utilising otherwise waste space under the tables (see plan). Built on top of one bench against North wall a small drying cabinet with loose drawers or trays is necessary to lay out paper whilst machining.

The whole office needs painting out badly - hasn't been touched for 18 years!

It shd. be bonded early.

There is a lot of useful scrap in the Colony.

These better should be done & present arrangement haphazard and unsatisfactory.

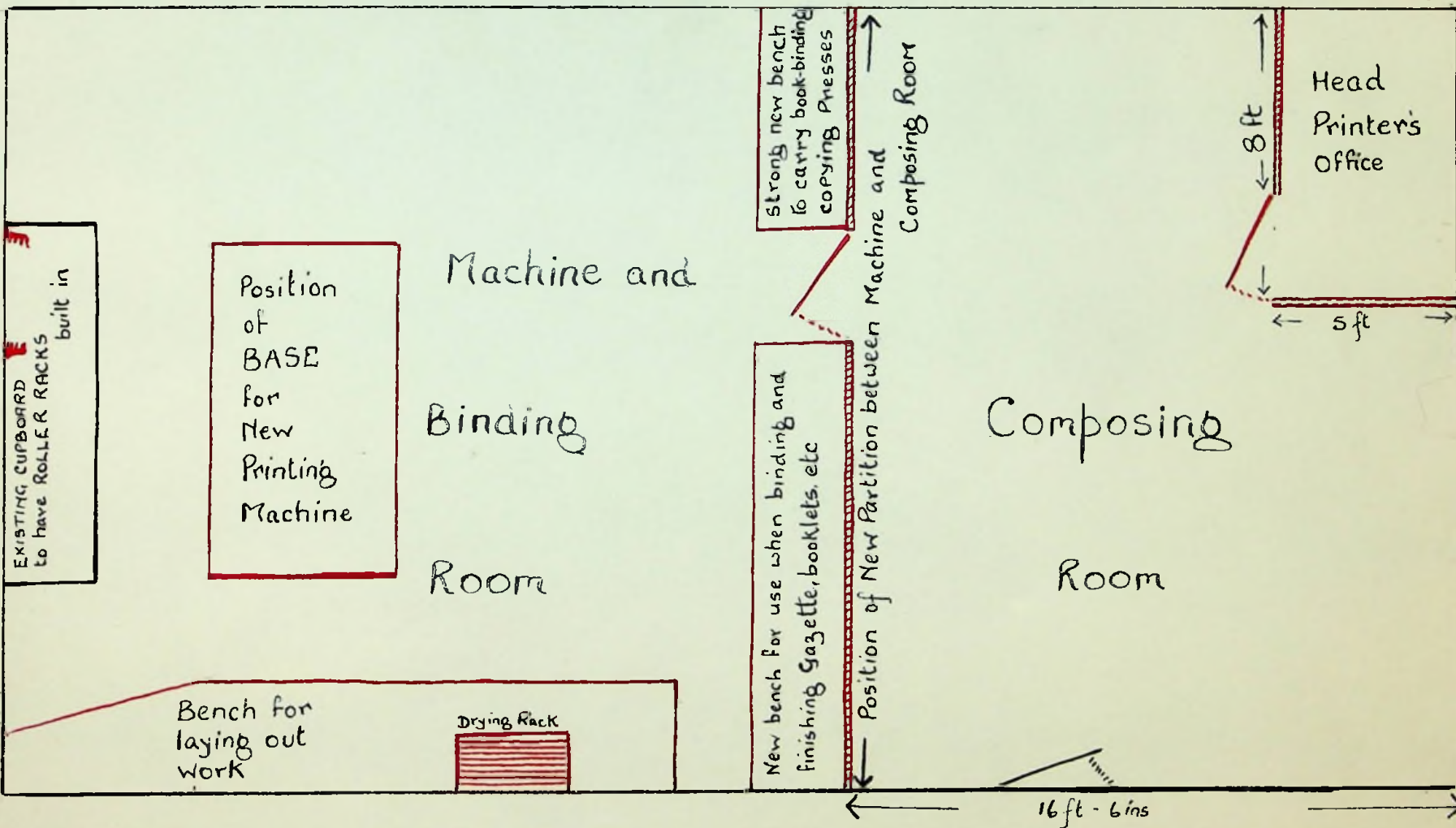
26

- ✓ An electric heater is also desirable in this room.
5. The interior of the whole office to be repainted and ~~if possible~~ the floor covered with linoleum.
- ✓ 6. Our paper guillotine has long outlived its usefulness, it is hand operated, the cutting blades are curved, it is not true and is too small. With a view to purchasing a modern guillotine I have obtained prices by telegram through the Crown Agents for the Colonies of three guillotines of which specifications are attached hereto. They are all around the £500 mark - these prices are higher than I anticipated - and I rather fancy the model from Victory-Kidder but this could be decided later if and when the expenditure of the necessary funds is authorised.

It is needed rather
be provided. The
Harold looks to be the
simpler more robust
of the two. I will dis-
cuss with HP.

H. H. Sedgwick
HEAD PRINTER.

Paper
Storage
Room



Plan of required Improvements in Government Printing Office

Scale $\frac{1}{4}" = 1$ foot

See also (24) A

If H.S. approves the proposals I will get estimates from S.W. for inclusion in next years Estimate - unless he thinks he could get it done by contract earlier.

2) If the etc is approved the new machine which is here can be installed as soon as poss. can make a base for it. This again might perhaps be done by contract?

3) The printing machine seems rather expensive. We await further details from C/Agents in the mail. He shall have to get one & I suggest inclusion in the estimates in any case?

Printing machinery never has been cheap: I do not think it is excessive till until some more labor is added we can get it earlier: the additional expenditure is within my authority.

B

I approve all the proposals in 2A - see also marginally on plan. I will examine with S/W H.P. on Saturday morning - with plan.

S/W shd. endeavor to get work put out to contract as he has more than enough on the Departmental plate already. I would like to see this work completed before I leave.

Mc 17/XII

C

See (24) - (27) Please study this file & take up 15 Oct on Saturday. P.N.A. after discussion with H.S.

18/XII

28.

HCB

Have discussed with H.E. & H.P.
Alterations are being done now.

ASH

30/12/53

S/W.

Will you pl. confirm that x on slip
at back cover is correct.

Q

2/1/54

HCB

Confirmed

ASH

4/1/54.

Q

Re draft telegram ordering guillotine

Q

4/1

Ordered from
Indent No. 1/54

A.I.

Para. 3 - pl. include £600 in
1954/55 Estimates.

Q
6/1

HCB

moved for 1954/5 Estimates

Y.Y.

Q
7/1/54.

BU 27 B
28/2/54

BU 15/4/54
(proposed reform)

S/w. A

A chit from ~~be~~. was sent to you today - pl. record reply on this file

Q
15/11.

Hes

B

The machine is now installed and woodwork on side of alteration will be done as soon as carpenter are free from KEMH. Paints will be completed after this work is done



C.

EXTRACT FROM S.F.C. MINUTES OF MEETING HELD ON 25. 1. 54.
(Original filed in 1040/A - S.F.C. Minutes of Meeting)
(Copy of Extract filed in 0284/VII - Estimates 1954/55).

5. Committee approved the following additions to Government Expenditure in 1954/55.

Guillotine for Printing Office £600 -. -.

D.

Hes be. see B (and Gray)

Q
1/3 2/3

H.P. J.

Q
2/3.

H.P.

Dear, thank you
H.H.S.

H.B.
24/3/54.

Hel

A

10 see reverse

Q
25/3

Sup: *[Signature]*

BU 15/4 29B

S/W

B

29B - what is the position now re.

Q
15/4

Hel

C

Since I wrote my ~~note~~ on (29) work has been started on the New Studio on instruction for P. Miles' Clifford.

This work has to be completed so the GPO engineers can carry on. I see no reason why the Print Office work should not start as soon as the Studio is finished

[Signature]

20/4/54.

BU. 1 month.

D

22/4 BU 22/5

S.W.

CX what is position please.

[Signature]
22/5.

Hel

I estimate the work on the studio will take at the lease 3 weeks

[Signature]

25/5/54

BU 20/6 enquire poss.

SW

CX. What is posn. pl. *[Signature]*

Hel

We are starting to make partitions etc today. 24/6/54

HCL

Returned. I have taken a copy of plan.

B

HCL

9/7/54

BU 28/7

Stanley, Falkland Islands.
August 5th, 1954.

The Honourable,
The Colonial Secretary,
Stanley.

Sir,

We have the honour to attach a report on 35
a Board of Survey held on certain obsolete and
surplus furniture and equipment in the Government
Printing Office.

We are,
Sir,
Your obedient servants,

B. G. V.
Chairman.

C. H. M. ...
Member.

A. R. ...
Member.

35

	Description.	Condition.	Recommendation.
1.	Kitchen Table.	Good.	Transfer to P.W.D.
2.	Tool Chest.	In need of slight repair.	" "
3.	Small Guillotine.	Serviceable.	Education Dept. has been approached and will be glad to have this.
4.	Port Treadle Punch Machine.	Serviceable as a workshop desk.	Transfer to P.W.D.
5.	2 Imposing Surfaces.	These are polished steel plates mounted on strong wooden frame, & should be useful in the Garage or Power House.	" "
6.	Platen Machine.	Unserviceable.	Destroy.
7.	Grindstone.	Water bath needs renewing.	Military Dept. could use this item.
8.	Platen Machine.	Unserviceable.	Destroy.

The following items are still in use but will be surplus in a few months time.

9.	Guillotine.	Serviceable.	Education Dept. is interested.
10.	3 Imposing Frames.	Wooden structures of little further use.	Transfer to P.W.D. for scrap timber.
11.	1 " "	Already taken apart.	" " "
12.	1 Trestle table.	Serviceable.	Transfer to P.W.D.
13.	2 Benches.	These will be used by the P.W.D. in carrying out alterations to Office.	

A.B.S.

A

For your appl. of action suggested on 35.
All items, except two, are to be utilized.

W.A. 11/8

B

W.A. 11/8

Mr. Biggs (Chairman)

Wd. you pl. have usual forms prepared -
in triplicate pl. Forms attached. It will
be as well to include all items.*

W.A. 11/8

H.Z.S.

C.

Forms attached.

W.B.

18/8

D.

A.B.S.

I. f. o. H.E.'s signature in triplicate pl.
on these forms as b.c.

W.A. 16/8

UNSERVICEABLE STORES.

Printing Office... Department

Inspected by Board of Survey on... August 3rd... 1954.

Description.	Date of Receipt.	Quantity.	Folio in Ledger.	Value.			Remarks.
				£	s.	d.	
Kitchen Table.		1 No.					To P.W.D.
Tool Chest.		1 No.					" "
Guillotine, small.		1 No.					To Govt. School.
Part Treadle punch machine.		1 No.					To P.W.D.
Imposing surfaces.		2 No.					" "
Platen Machines.		2 No.					To be destroyed.
Grindstone.		1 No.					To Military Dept.
Guillotine, large.		1 No.					To Govt. School.
Imposing Frames.		4 No.					To P.W.D.
Trestle Table.		1 No.					" "
Benches.		2 No.					To be used in alterations to offices.

We hereby certify that we have inspected the above stores which we consider should be ~~sold~~ as unserviceable or handed over to the
disposed of as detailed above.

..... Department:

[Signature] Chairman

C. Tenyckin Member

A. R. W. H.

I approve of the above stores being dealt with as recommended and accounted for as directed in Rule 20 of the Stores Rules.

[Signature]
Governor

38

Auditor

Head Printer

To w/d a copy of 37 please.

W.F.B.
14/8

H.C.S.
Copy of 37 withdrawn, thank you
H.C.S.
H.C.S. 16/8

H.C.S.
Copy withdrawn, thank you.

L.G.

17.8.54.

M.W.
Would you pl. arrange transport of items listed in
37. You will note that the Board suggests that
certain items shd be handed over to your Dept.
W.F.B. 17/8

H.E.S.

Noted and Arranged thank you.
 yg. S/W.
 A.H. 18/8.

RP

To receive pt. 17/8

H.C.S.

All items not still required have been
 taken away. Thank you.

~~H.C.S.~~~~H.C.~~

23/8/52

fo.

B1130/9/54 for memo
 from H.P.

See 10/10/54 "

See 24/10/54

It is requested that, in any reference to this memorandum the above number and date should be quoted.

28th October 1954

To: The Honourable,

The Colonial Secretary,

From: Head Printer

Stanley, Falkland Islands.

A.

Stanley

SUBJECT :-

Reorganisation of Printing Office

With reference to my memo. of 15th December, 1953, para 24, I am pleased to report that the P.B.D. has now completed the alterations, etc., in a most satisfactory manner.

I would like to record my thanks to the P.B.D.

There are still a few items to be provided, which are as follows:-

- (1) Lisoleum. As the Government Store is short of this commodity I have agreed with the Ag. Supt. of Works that this should stand over until new stocks are received.
- (2) Electric heaters. Mr. Gutteridge has informed me that these are indented for and will be installed as soon as they arrive.
- (4) Telephone. This has yet to be installed. Shall I approach Mr. Mercer please?

H.A. Sedgwick

Head Printer

M.B. M.

B.

Wd. you pl. make enquiries regarding telephone.

W.A. 29/10

C.

A.C.S. S.P.T. will instal but he has a lot of work on hand at the moment. He will see his senior electrician about the installation.

H.B.S.

D.

J. i. p. W.A. 29/10

E.

Seen. in Jan 1954

W.A. 29/10/54

W.A. 29/10

41

L.P.

To note HOB-E pl.

W.G.

2/11/54

H.C.S.

noted, thank you

H.C.S.

W.G.

17/11/54

EC2/Falkland Islands 6471

Communications to be addressed to
Crown Agents for the Colonies,
above reference and the date of
letter being quoted.

CROWN AGENTS FOR THE COLONIES,

4 MILLBANK

LONDON, S.W.1.

No. F I D M S 400/54/63

Date 23.8.54.

14 OCT 1954 19

No.

Sir,

We append a report in connection with the indent or other
communication referred to hereon.

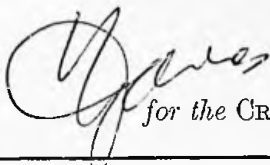
Date

Subject:— Meteorological Service

We are, Sir,

Your obedient servants,

The Chief Meteorological Officer
Meteorological Service,
Stanley,
Falkland Islands


for the CROWN AGENTS.

EM No.	SUBJECT	REMARKS
	Enquiry re 'photo copying etc.	Enclosed is a copy of a letter dated the 25th September received from Messrs. E. W. Mason together with a copy of the specification and illustrations to which they refer. Although reflex equipment is suitable for use in preparing Rota print or Multilith plates it would not assist in the preparation of blocks for your SVO Wharfedale letter press.

Reply at 48.

EW

It is requested that, in any reference to this memorandum the above number and date should be quoted.

8th November, 1954.

The Honourable Colonial Secretary,

Chief Meteorological Officer

Secretariat,

Stanley, Falkland Islands.

Stanley.

SUBJECT :-

43. Attached reply to my enquiry re photolitho equipment is the most useless letter I have ever seen from Crown Agents. Para 2 of my letter explained that we know nothing about the process and that the equipment was required for use with the S.W.O. Wharfedale letter press. The reply tells us nothing about the process except that Masons equipment is not suitable for the Wharfedale !

2. I can think of nothing more, except to refer Crown Agents back to my letter and ask them to recommend a photolitho process which is not too expensive and which can be used with the Wharfedale. Do you wish me to do this or should the correspondence now come from your office ?

See 48

C.H.

H.C.S. Draft attached. It must avoid confusion with FIDMS index of letter is repeated by you Sir? Correspondence for C.A. will circulate your files. (I have copies at Net. O.)

C.H. I will be prepared to discuss with you.

C.H. 15.11.54

C.H.

E. N. MASON & SONS LTD.
ARCLIGHT WORKS, COLCHESTER
ESSEX

Telephone COLCHESTER 2266

5192

Telegrams ARCLIGHT COLCHESTER

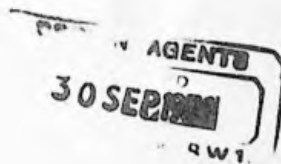


INDUSTRIAL PHOTOGRAPHIC DIVISION

YOUR REF ECG/Faulkland Islands 6471.
OUR REF 3/EX/67/LEH/DEM.

The Crown Agents for the Colonies,
4 Millbank,
London, S.W.1.

For the attention of Mr. A. Clock.



25th
Sept
1954

Dear Sirs,

We thank you for your letter of the 15th instant, and have the extract which you sent us of a letter received from the Faulkland Island Authorities in regard to Photographic Equipment for reproduction of Weather Reports, etc.

In reply to the second paragraph of the extract the Hubex/Reflex Contact Printing Box can be adapted for the printing down of negatives on to Rotaprint or Multilith Plates, by the fitting of high intensity lamp. The one we would recommend is the Phillips Mercury Reproduction Lamp, together with Ballast Lamp.

Full particulars are given in the enclosed specification and the price is 68/-d., for the Reproduction Mercury Lamp, and 99/-d., for the Ballast Lamp, both prices are nett.

In addition to this equipment they would require a Whirler for coating the plates, and two types are available. One a hand, the other Power Driven, and a leaflet giving these particulars is enclosed.

With compliments.

Yours faithfully,
for E. N. MASON & SONS LTD.

For

Technical Sales Manager

Industrial Photographic Division

Board of Management: Bernard Mason (Chairman) - Frederick Berry - Dennis Hale - David V. Norman - G. W. Shorrobbam

30/9/54

30/9/54

MBR/U Phillips Reproduction Mercury Lamp, 125 w.,
for Photo Copying Process Work, and other
printing purposes. voltage grouped for A.C.
(220/230 v) or (240/250 v)

MBR/U Ballast lamps for above, Ref.L.3964, A.C.190/
230 volts, weight 8 lb.12 ozs.

Ditto, Ref.L.3965, A.C.215/225 volts, weight
9 lbs. 0 oz.

.....



"HUBEX"

46

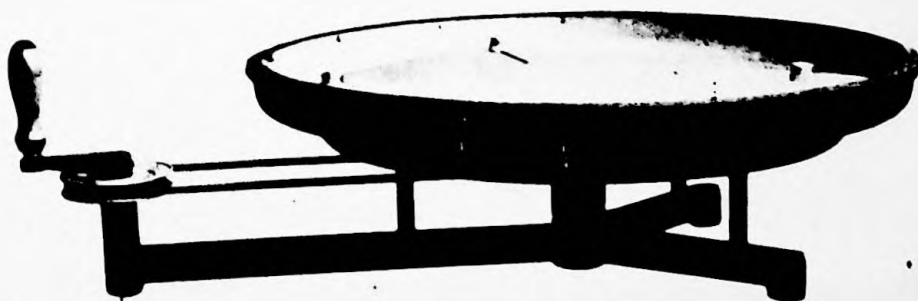
PHOTO-LITHO SUPPLIES & PLANT

"HUBEX"

HAND PLATE WHIRLER

- BENCH MODEL
- ALUMINIUM PAN AND REVOLVING TRAY
- EASILY MANIPULATED SPRUNG PLATE HOLDERS
- ATTRACTIVE CRACKLE FINISH

for
**ROTAPRINT and MULTILITH
WORK**



Made in sizes to coat "HUBEX" RKL and S/M plates
and R.30 and L/M ..

J. J. HUBER LTD. LONDON



“HUBEX”

PHOTO-LITHO SUPPLIES & PLANT

47 4/

**“HUBEX” All Metal
POWER DRIVEN PLATE WHIRLER**

- ⊙ BENCH MODEL
- ⊙ TOTALLY ENCLOSED
- ⊙ ENAMELLED PAN WITH DRAIN TAP
- ⊙ HEATING ELEMENT INCORPORATED
IN BASE
- ⊙ SPECIAL AIR BAFFLE FITTING
- ⊙ 1/2 H.P. MOTOR MOUNTED IN BASE
- ⊙ ATTRACTIVE CRACKLE FINISH



for
ROTAPRINT and MULTILITH WORK

Please state voltage when ordering

HUBER LTD. LONDON

0847

19th November 54.

Gentlemen,

43

I am directed to refer to, and thank you for, your letter EC2/Falkland Islands 6471 of the 14th of October, 1954, addressed to the Chief Meteorological Officer. It is assumed that the "rota print" and "multilith" plates to which you refer are designed for use with a special rotary lithograph printing press - if so this would present the difficulty of using the plates with the S.W.O. Wharfedale letter press. As it is understood, however, that one of the earlier types of lithograph printing was done from a specially impregnated stone block which was designed for use on a flat bed printer such as the S.W.O. letter press, I am to ask whether it is possible that this process is still available or that the plates referred to in the report could be mounted in same way on a flat block and so adapted for use in the letter press?

2. If this is quite out of the question, I am to request you to obtain quotations for small lithograph printing presses, complete with all ancillary equipment capable of reproducing:

- (a) Foolscap 8½" x 13½" type-written sheets in their original size, with the minimum expense.
- (b) A similar equipment for printing up to 17" x 13½".
- (c) Equipment which would reproduce from typewritten sheets, either smaller or larger than the original typescript, and capable also of producing more characters than the normal typewriter, and accepting drawings, graphs and other simple illustrations.

Page 4 in 0894
Receipt

/small

3. As mentioned in the Chief Meteorological Officer's original letter FIDMS 400/54/63 dated 23rd of August, 1954, the purpose of the equipment should be to save time at present expended on hand-setting, without introducing complicated maintenance which cannot be provided locally. Speed of printing is not important and only a/number of jobs require more than 500 copies.

4. Specimen types of the printing carried out are attached.

I am,
Gentlemen,
Your obedient servant,

(Sgd) C. Campbell

COLONIAL SECRETARY.

Reply at 49

The Crown Agents for Oversea Governments & Administrations,
4, Millbank,
LONDON, S.W.1.

BU 2 1/155
14/2/55

Communications to be addressed to
THE CROWN AGENTS
FOR OVERSEA GOVERNMENTS AND ADMINISTRATIONS
following reference and the date
of this letter being quoted.



49
4, MILLBANK,

LONDON, S.W.1.

EM2/Falkland Islands 6471C.

TELEGRAMS { INLAND: "CROWN, SOWEST, LONDON."
OVERSEA: "CROWN, LONDON."
TELEPHONE: ABBEY 7730.

19th January, 1955.



48
Sir,

I am directed to refer to your letter No.0847 dated 19th November concerning your wish to use your S.W.O. wharfedale letter press for lithographic printing and regret to inform you that all enquiries so far made suggest that such an alteration would be very difficult and that results might prove disappointing.

50-51
Messrs. Hunter Penrose Ltd. who are specialists in lithographic equipment comment as the copy of their letter dated January 11th enclosed and in a subsequent telephone conversation remarked on the high quality of the printing observed on the specimens you provided which, they said, would certainly not have been attained using typewritten originals. Moreover you will notice that difficulty is anticipated in preparing the originals of the tables of figures to which they refer on specimen pages 5 and 99.

The problem has however been referred to another firm with a wider range than Messrs. Hunter Penrose and their suggestions and comments are now awaited and will be sent on to you in due course.

Meanwhile, quotations are now being obtained for small lithographic presses of the Rotaprint or Multilith type for your information. The master sheets for these machines are much more easily produced than the technique outlined in Messrs. Hunter Penrose's letter and also permit diagrams to be reproduced equally well. A further communication will be sent directly these quotations are received.

I am, Sir,
Your obedient Servant,

The Colonial Secretary,
Colonial Secretary's Office,
Stanley,
FALKLAND ISLANDS.

NCD

JHM

HUNTER-PENROSE LTD



TELEPHONES
TERMINUS
1661-7

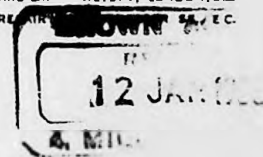
INLAND TELEGRAMS
HUNTMATIC 5-11 LONDON
CABLE H. PENROSE
HUNTMATIC LONDON

109 FARRINGTON ROAD
LONDON
EC1

CPAS/EMB

YOUR REF

POLYGON WORKS, WELLINGBOROUGH
ALMA WORKS, "
FOUNDRY & WORKS, "
ENGINEERING WORKS No 2,
WARGRAVE
METAL POLISHING FACTORY,
LONDON, N
ARC LAMP FACTORY, LONDON, S.E.
REPAIRS, BROWN ST, EC.



The Crown Agents for the Overseas
Governments and Administrations,
4, Millbank,
Westminster,
S.W.1.

Tuesday
Jan. 11th
1955

Dear Sirs,

We would revert to your letter under reference EM.2/Falkland Islands 6471-C, concerning the possibility of converting a Wharfedale Letterpress Machine to a Litho Press and in this connection have to advise that the conversion would entail some most delicate modification and our experience of Litho Presses is such that we cannot see such a conversion being carried out to work satisfactorily.

The present system of production offers a quality of detail not likely to be improved upon by any other method where a saving in time or expense is envisaged. Nevertheless, providing that the typewritten copies suggested are of first-class quality both in layout and impression, then these could be successfully contacted on a photomechanical paper and after processing, the latter can form a negative to print down on to a small photo lithoplate.

In multilith or rotaprint machines this would appear to be capable of meeting the printing requirements and providing care is taken with the plate-making a good commercial

cont.'d .



The Crown Agents for Overseas
Government and Administrations,
S. W. 1.

Jan. 11th 1955.

standard will cheaply and speedily result.

At the moment we cannot see any way in which the typewriter can successfully achieve the display on Pages 5 or 99, but have little doubt that there are office systems which may achieve this.

As requested, we return the samples you were good enough to submit and remain,

Yours faithfully,
HUNTER-PENROSE LIMITED

H. Penrose

Manager Colonial Sales Dept.

H.P.

In see reply to 48-16

H.H.

1/10

H.H.

Seen, thank you

H.H.
H.H.

25/2

Mr. Hawkins has seen.

*See for further
replies - see 49*

60 14/10

70.
6th October, 55.

52.
Gentlemen,

I am directed to refer to your letter
EM2/Falkland Islands 6471C of 3rd February, 1955,
and to thank you for the information contained
therein.

2. It is now not intended to proceed with
the purchase of such equipment and no further
action is necessary at present.

I am,
Gentlemen,
Your obedient servant,

(Sgd) J. Bound

for COLONIAL SECRETARY.

Crown Agents for Oversea Governments & Associations,
, Millbank,
LONDON, S.W.1.

TV
Bm 15/11/55

Communications to be addressed to
THE CROWN AGENTS
FOR OVERSEA GOVERNMENTS AND ADMINISTRATIONS
the following reference and the date
of this letter being quoted.



4, MILLBANK,

LONDON, S.W.1.

EM2/FALKLAND ISLANDS 6471C

3rd February, 1955.

TELEGRAMS { INLAND: "CROWN SOWEST LONDON."
OVERSEAS: "CROWN, LONDON."
TELEPHONE: ABBEY 7730.

Sir,

48
... I am directed to refer again to your letter No. 0847 dated 19th November, to which an interim reply dated 19th January, was sent and to enclose for your information the following documents.

54-55 Original letter dated 25th January from Mr. C.W. Sanford - Printing Consultant.

58-59
atlc Copy of Rotaprint letter dated 25th January, together with illustrated literature, quotations and sample paper plate.

58
atlc Copy of Addressograph - Multigraph Ltd. letter dated 26th January together with illustrated literature. Prices marked on illustrations of the various models.

You will observe that Mr. Sanford is in general agreement with the views already expressed by Messrs. Hunter Penrose Ltd. and considers your problem can best be solved by some form of offset printing similar to the Rotaprint. Provided the printing and diagrams can all be accommodated within the size of the machine chosen complications of camera work are avoided though even here it will be noted an Offset Printer is desirable to get best results. It is considered however that with the experience of printing already at your disposal either Rotaprint or Multigraph equipment could be operated successfully.

Should you be interested in enlargement or reduction, however, involving the use of photography, quotations can be obtained from the makers recommended by Messrs. Rotaprint Ltd., but your further instructions on this point are awaited before taking action.

The illustrations and specimens furnished are frequently in colour and these can of course be produced with the offset machines offered, but it is not thought this feature interests you at present.

atlc
... The enclosed sample paper plate, as will be seen, can be easily handled by a typewriter. Metal master plates can also be furnished carrying any specified type of ruling, diagram, map, illustration or heading and used to produce whatever quantities of standard printed sheets are required. These master plates are stored when not required and last almost indefinitely.

Reply at 40
The Colonial Secretary,
Colonial Secretary's Office,
Stanley,
FALKLAND ISLANDS.

/The
Buc

JHM/DLB

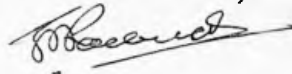
X The Vari-typer to which reference is made in the Rotaprint letter is of American origin and very costly. It permits of a wide range of faces being used and embodies "justification" which is of course not possible with an ordinary typewriter.

You will note from Mr. Sanford's comments concerning a lithographic press that a skilled operator might be required. As it is possible you already have this service available perhaps you will say if you wish the possibility of obtaining a small lithographic press to be investigated.

It is hoped that the enclosures provided and comments above will serve to indicate a solution to your problem; and your further instructions are therefore now awaited.

I am, Sir,

Your obedient Servant,



JHM/DLB

54

C. W. SANFORD

A.M.I.MECH.E.

Consultant to the Printing and Allied Trades

TELEPHONE: CENTRAL 7836-7-8
TELEGRAMS: MACSPEC, FLEET, LONDON
CABLES: MACSPEC, LONDON

8 SALISBURY COURT
FLEET STREET
LONDON - E.C.4

CWS/PMS

25th January 1955

I R. Midderigh Esq.,
Crown Agents for Oversea
Governments & Administrations,
4 Millbank,
London S.W.1.

27 FEB 1955

EM2/Falkland Islands 647/C.

I have studied the contents of your letter of the 13th instant and now give my views below:

1. It is not practicable to convert an S.W.O. Wharfedale into a lithographic printing machine and so far as it can be seen, there is no purpose in trying to do so.
2. As I understand it, the department concerned is looking for some way of eliminating type setting, and the only way I know is by using the typewriter but whether or not this would be acceptable or even possible for the Tabular Formes as shown on pages 5 and 99 is debatable.
3. If typewriting is to be substituted for typesetting, then the best medium for printing is an office printing Machine such as Rotaprint or one of the several other such machines on the market. The reason why this is the best method is because the actual printing plate can be placed in the typewriter and the matter typed directly on to the plate itself thus avoiding one reproduction. Sensitive paper is not required in this case. Similarly Maps, Charts, etc., can be drawn straight on to the plate. The disadvantage here is that although this equipment is sold as Office equipment, it really requires an Offset Printer to obtain the best results.
4. The other alternative is to follow the suggestion of the department, and instal a Lithographic Printing Machine. There is no such machine in size $8\frac{1}{2} \times 13\frac{1}{2}$ " and I believe the smallest made to-day would be about 20 x 30". However it might be possible to pick up a secondhand one about 20 x 15" which would be ample for their needs.

contd.../

BVP

Then comes the question of how to get the typed matter on to the Lithographic Stone or Plate. It can be done by various processes, one being to use photo-mechanical paper as suggested by Hunter Penrose, but this work is that of a skilled lithographer.

5. Finally this work could be done on a photocomposing Machine, but the cost of the machine plus the cost of a special Operator and a Lithographer would make the overall cost greater than at present

The solid matter on the forms sent measures 38 ems and is almost certainly set on a Monotype. The Tabular Forms are $68\frac{1}{2}$ ems wide and have been set on a Monotype or by hand.

There is no real satisfactory alternative to typesetting, and this apparently is what the department is out to avoid.

Typewritten matter is a poor substitute and it is extremely doubtful if a typewriter could be found with special accents and degree signs used in the Meteorological paper.

The printing is a simple matter and for quantities up to 500 copies, a self inking Proof Press (letterpress) would be the most suitable machine.

It is realised that this does not give the department what they require, but if typesetting must be eliminated, then the only satisfactory method is to use a machine of the Rotaprint class and have an Offset Printer to operate it.



C.W. SANFORD M.I.Mech.E.



REGD. OFFICES & WORKS:

ROTAPRINT HOUSE, HONEYPOT LANE, LONDON, N.W.9
STATIST. QUEENSBURY PARK, BARNET, N.W.4

TEL. COLINDALE 8822 (2 LINES) GRAMS & CABLES ROTAPRINT, NORPHONE, LONDON

OUR REF. MHCS/CRC DEPT. Export YOUR REF.

25th January, 1955

The Crown Agents for Overseas Governments
and Administrations,

4 Millbank,
London. S.W.1.

Dear Sirs,

Re: EM2/Falkland Islands 64710

Thank you very much for your enquiry of the 17th
January on behalf of the Falkland Islands.

Dealing first with items A and B, we are enclosing
Pro Forma Invoices covering the Model R/70 which takes a
maximum paper size 9" x 13½", with maximum image size
8½" x 13" and the Model R.30/90 with a maximum paper size
of 20" x 13½" and maximum image size of 17½" x 13".

With either of these machines, the medium of
reproduction is a Rotalim aluminium plate or Rotamasta
paper plate. On both these materials an image can be
typed in a standard typewriter equipped with a lithographic
ribbon, ruled with a draughtsman's bow pen and lithographic
ink, drawn with a reproducing pencil, or pulled on to the
plate from letterpress type on a platen or proofing press.

For short run work of about 500 copies, as was discussed
over the telephone, the Rotamasta plate is the ideal medium.
Quite naturally, a typist, inexperienced in preparing offset
plates, would prefer to type on a surface more closely
resembling paper than on a fine grained aluminium surface,
which would be a little foreign.

Contd.

We are enclosing a sample paper plate which you may care to pass on to the Falkland Islands.

As far as your item C is concerned, here the equipment would have to be separated into two distinct units. A simple line camera is required, from which negatives can be prepared of originals which have been typed or drawn. Two units are available in this country:-

The Grant Photo Projector which is designed for quick preparation of screen or line negatives and can make enlargements or reductions of 2-1 and 5-1 respectively. The complete unit for the making of half-tone negatives is approximately £350. is manufactured by the Grant Production Co. Ltd., 4 Rathbone Place, Oxford Street, London. W.1.

A vertical camera manufactured by J.J. Huber Ltd., 143 Villiers Road, London. N.W.2.

We feel it is far better for enquiries to be made direct to these firms rather than for us to act as intermediaries.

With regard to a machine which can produce work with a variety of type sizes and faces, the Vari-typer, manufactured by the Ralph Coxhead Corporation of 720 Frelinghuysen Avenue, Newark 5, New Jersey, U.S.A., is a machine which can be fitted very quickly with a variety of type faces. It is, of course, rather expensive, the cheapest Model being in the region of £500. If the people concerned are content with first class reproduction with an ordinary typewriter face, then the methods outlined for direct image reproduction would be perfectly adequate and the need for this expensive equipment obviated.

Enclosed are specifications of the two machines we are quoting together with specimens of the type of work which can be produced. The R/70 and R.30/90 can be available for shipment in four and six weeks respectively, from receipt of firm instructions.

If there is any further information we can give you, we are at your service.

Yours faithfully,
ROTAPRINT LIMITED

A.H.C. Luch.

Export Manager

Enc.

ADDRESSOGRAPH-MULTIGRAPH LIMITED

General Offices & Factory

MAYLANDS AVENUE
HEMEL HEMPSTEAD
— — HERTS — —

26th January, 1955.

EXPORT DIVISION

Telephone : BOXMOOR 3710

Telegrams : Addmulcor Hemel Hempstead

Your ref: RM2/Falkland Islands 6471C.

The Crown Agents for the Colonies.
4, MILBANK,
LONDON, S.W.1.

27 JAN 1955
4 MILBANK, S.W.1.

Dear Sirs,

We are in receipt of your letter of 17th January, regarding an enquiry you have received from the Falkland Islands for small lithograph printing presses.

We are able to offer from this country Models 50, 1250 and 1275 "Multilith" machines, details of which you will be able to gather from the attached leaflets.

You will see that these machines will handle paper 11" wide x 14" long, with an image area of $9\frac{1}{2}$ x 13".

Our parent company Addressograph-Multigraph Corporation in Cleveland Ohio, U.S.A., do manufacture a larger Model, namely the Model 2066 "Multilith" machine and we are attaching a leaflet as a matter of interest.

We do not fully understand the remarks made under paragraph 'c' of your letter. In order to reproduce small or larger sheets than the original, it would be necessary to do this on a lithograph camera. We do not quite understand what you mean when you say "capable also of producing more characters than the normal typewriter". We are attaching hereto details of "Multigraph" equipment, as we feel that this may be of interest in this connection.

We are showing on the attached leaflets the prices of the various Models, but we are not sending you a quotation for complete equipment until we have further details from you as to exactly the type of work it is intended to reproduce. Our terms are Ex Works Nett with export packing extra at cost. Your further comments are awaited with interest.

Yours faithfully,
for Addressograph-Multigraph Ltd.,

J. Stapleton
Assistant Manager,
Export Division.

JGStapleton: v.



59

AGS

(52) to Cmo for any comments, he may have.

8/3

Cmo

Acuf. fl.
8
9/3

Recalled with CMO's
2 ACS's appx. for
further quotations
17/3/58

Communications to be addressed to
THE CROWN AGENTS
FOR OVERSEA GOVERNMENTS AND ADMINISTRATIONS
the following reference and the date
of this letter being quoted.



4, MILLBANK,

LONDON, S.W.1.

60



EM2/ Falkland I. 7471/C.

TELEGRAMS { INLAND: "CROWN, SOWEST, LONDON."
OVERSEA: "CROWN, LONDON."

TELEPHONE: ABBEY 7730.

16th February, 1955.

Sir,

52
01-62
I am directed to refer again to the question of Offset Printing discussed in this Office letter dated 3rd February, and to enclose for your consideration a further quotation received from the Monotype Corporation Limited for a small offset printing machine.

uk
bc.
With this quotation will be found various examples of the kind of work possible with this equipment, and in their covering letter Messrs. Monotype Corporation Limited state they are acting as sole export distributors for this particular make.

All prices quoted are ex-factory, and a packing allowance of approximately £12 should be added to the cost.

Delivery, it is understood can be made within 2 to 3 weeks.

In conclusion the firm state that a full plate processing service is available at their works at Salfords, and in view of the very light-weight of Rotomaton super-grain plates, it is quite feasible to provide an airmail service to customers in distant territories.

I am, Sir,
Your obedient servant,

The Colonial Secretary,
Colonial Secretary's Office,
Stanley,
FALKLAND ISLANDS.

IM/EE.

KIV. 59

THE MONOTYPE CORPORATION LIMITED

Registered Office

55-56 LINCOLNS INN FIELDS
LONDON, W.C.2

HEAD OFFICE, WORKS, ADMINISTRATION, EXPORT

SALFORDS, REDHILL, SURREY

TELEPHONE

Redhill 4641-5

TELEGRAMS

Monotype, Redhill

Quotation and Specification

8th February, 1955

Crown Agents for Overseas Government & Administration,

4, Millbank, London, S.W.1.

	£	s.	d.
ONE Standard Model 'Rotomaton' Litho Printing Machine with $\frac{1}{2}$ H.P. Motor	450.	0.	0

RECOMMENDED SPARES

2 Spare Damping Rollers	9.	15.	0
1 " Drying Roller	1.	2.	6
12 " Rubber Blankets	12.	6.	0
1 " Set of 3 Scraper Bars	2.	14.	9
1 " $2\frac{1}{2}$ " Pulley & Belt (for slower running)	2.	1.	0
1 " 38 mm. Inking Roller	6.	2.	6
1 " 42 mm. Inking Roller	5.	15.	6
1 " 45 mm. Inking Roller	5.	15.	6
1 " Ink Duct Vibrator Roller	5.	9.	9
1 " Lower Intake Roller & Bearings	5.	1.	6
1 " Stack Lifting Pawl		15.	0
1 " " Dropping Pawl		19.	0
2 " Pillar Bearings & Springs	1.	13.	6
1 " Set Machine Springs	2.	15.	0
1 " Plate Cylinder Key		12.	6
1 " Allen Key			6
4 " Litho Sponges	1.	0.	0
4 " Turkish Sponges	1.	0.	0

£64. 19. 6

ACCESSORIES

1 Machine Dust Cover	4.	7.	6
1 Stretching Plate	7.	10.	0

CHEMICALS FOR PRINTING FROM METAL PLATES

1 Gallon Preserving Solution	12.	6
20 ozs. Cleaning Acid	6.	9
20 ozs. Ashphaltum	8.	6
1 lb. French Chalk	2.	0
1 Glass Brush Eraser	9.	6
1 dozen Refills for above	19.	6
1 dozen Acid Sticks	1.	6

£3. 0. 3

/continued.....

E. & O. E. This quotation is subject to alteration or withdrawal without notice, and we cannot accept responsibility for any loss or delay caused by Fire, Flood, Tempest, War, Strikes, Lock-outs, or any causes beyond our control

Registered MONOTYPE Trade Mark

B 282a

THE MONOTYPE CORPORATION LIMITED

62

Registered Office

55-56 LINCOLNS INN FIELDS
LONDON, W.C.2

HEAD OFFICE, WORKS, ADMINISTRATION, EXPORT

SALFORDS, REDHILL, SURREY

TELEPHONE

Redhill 4641-5

TELEGRAMS

Monotype, Redhill

Quotation and Specification

19

2.

£ s. d.

ADDITIONAL REQUIREMENTS FOR PROCESSING OWN PLATES

"SUPERGRAINED" Aluminium Plates

Below 250	each	1.	3.
250 - 500	"	1.	2.
500 - 1000	"	1.	1.
over 1000	"	1.	0.

1 Gallon Metal Plate Fixing Solution	12.	6
40 ozs. Developing Ink	1.	13. 0

FOR DIRECT IMAGE WORK & PRINTING FROM PLASTIC PLATES

100 Plastic Paper Plates	4.	3.	4
40 ozs. Plastic Paper Plate Fixing Solution	17.	0	
1 Bottle Litho Writing Ink	6.	9	
2 Litho Typewriter Ribbons (state make of typewriter)	11.	6	
6 Reproducing Pencils	6.	0	
6 Non-Reproducing Pencils	6.	0	
1 Gallon Preserving Solution (same as for Metal Plates)	12.	6	
1-lb French Chalk (same as for metal plates)	2.	0	

£ 7. 5. 1

INKS

1-lb Pressure Litho Ink, Black	15.	6
1-lb " " " Red	19.	6

Packing, carriage, freight and insurance will be charged extra at cost.

PRICES QUOTED ARE THOSE AT PRESENT IN FORCE; PRICES INVOICED WILL BE THOSE RULING AT TIME OF SHIPMENT.

E. & O. E. This quotation is subject to alteration or withdrawal without notice, and we cannot accept responsibility for any loss or delay caused by Fire, Flood, Tempest, War, Strikes, Lock-outs, or any causes beyond our control.

Registered MONOTYPE Trade Mark

EXPORT

ROTOMATON SIMPLIFIED OFFSET.

Rotomaton machines are precision-made simplified lithographic offset printing machines - designed and built to meet the exacting requirements of the Printing Trade and in strict conformity with established orthodox lithographic machine practice. They operate fully automatically with little or no attention from the operator, who does not need to have any technical knowledge of lithographic printing, and produce in the simplest possible manner from inexpensive master printing plates PERFECT QUALITY PRINT in PRECISION REGISTER - plainly at costs which cannot possibly be approached by any other printing method.

The big appeal of Rotomaton Simplified Offset arises mainly from two considerations, viz., firstly, the extremely low starting cost or first-copy cost of any NEW job, and, secondly, the complete absence of makeready. These two features combine to provide extremely low all-in production costs both on NEW jobs and on REPEAT runs.

The medium of reproduction on the Rotomaton is a finely and deeply grained lithographic printing plate on to which the work to be printed is transferred by a simple and uncostly photomechanical process.

The photomechanical method used in transferring work on to Rotomaton printing plates involves, firstly, the making of a line or half-tone negative from the original copy, and, secondly, the transfer from such negative to a printing plate by a simple printing down process, for which a complete photomechanical equipment, consisting of the following three items, is recommended:-

- (1) A whirling tray to be used for sensitising plates prior to exposure with the film in the vacuum printing frame.
- (2) A very simply operated printing down equipment, as illustrated, consisting of a 20" x 16" vacuum frame with motor exhaust pump on stand with arc lamp suspension and 10 amp. totally enclosed arc lamp, choke coil, etc. (Please state voltage).
- (3) A stretching plate to hold plates during the process of development after they have been exposed to the arc lamp in the vacuum printing frame.

It should be noted that the vacuum frame of the printing down equipment can be used for making same size negatives of any line subject, but it is assumed that for reduced size

64

negatives of any line subject or for half-tone negatives, the services of a commercial photographer or a process house on the spot will be employed until such time as the installation of a process camera to handle this work is justified.

The all-in cost of Rotomaton plates laid down by this photomechanical process is usually only about a third of what the corresponding cost of line or half-tone blocks of the same work would be for letterpress printing, and also, of course, a fraction only of what an orthodox lithographic printing plate of the same work would cost.

The same low plate cost or first-copy cost also applies to other classes of work. For example, when dealing with a new ruled form, with Rotomaton it is only necessary to set the type for the heading of the form and the column headings and then to draw the rules by hand on a pull of this type-set matter, thus making the final copy available for a negative to be made of the job and a plate laid down from this negative as outlined above. Plainly, the all-in first-copy cost of a ruled form job from a plate prepared in this way is considerably less than the first-copy cost would be if the setting of rules and makeready were involved.

Thus, in the very large majority of all NEW jobs, Rotomaton offers an extremely low first-copy cost.

When it is desired to produce work from a Rotomaton plate, the plate is put on the machine and is in production in two or three minutes at fast automatic speed and at the conclusion of the required run the plate is taken off the machine and filed away until later a further run is required. Then in another two or three minutes the next plate can be on the machine and in production. CONSTANT PRODUCTION IS THUS ENSURED.

It is the low cost of the Rotomaton master printing plate, the complete absence of makeready, the consequent low first-copy cost of the work and the constant production achieved which combine to ensure that the all-in cost of production by Rotomaton of any NEW job is substantially below the cost of production of the work by any other printing method - whilst on REPEAT runs work is executed from existing master plates without makeready being involved for little more than bare paper cost. It is of the utmost importance to appreciate that the work produced on the Rotomaton is FIRST-QUALITY PRINT printed in PRECISION REGISTER and comparable in every way to the production of the most expensive litho presses.

65

Photomechanically prepared printing plates will give runs of many thousands before requiring replacement, and replacement plates are supplied from the existing negative, (which thus forms a permanent photographic record of the work), when the original plate does eventually show signs of wear.

As an alternative to photomechanically prepared printing plates described above, a special plastic paper plate, which costs only a few pence, is available for short-run work not exceeding between 5,000 and 10,000 copies, and on to this plastic paper plate you can print from type, type-write, draw rulings with an ordinary ruling pen, write, draw with pen, pencil or crayon, etc., DIRECT exactly as on to a piece of paper. These plastic plates are recommended, however, only for short-run work.

The Standard Model Rotomaton Machine, of which the specification is attached, is available for shipment within approximately six weeks of receipt of instructions, and this is the only model of machine at the moment available.

We have in hand the production of further models of the Rotomaton Machine and details of these will be provided as soon as they are available for the market and as soon as a definite delivery date and price can be quoted.

In conclusion, we would emphasise that in the matter of inks and automatic damping system, Rotomaton Machines follow the same established and proven practice as is common to all orthodox litho printing presses without exception throughout the world. No special inks or expensive special damping fluids are thus used on Rotomaton Simplified Offset Machines.

66
A
H.C.S.

I regret that I have held this file for such a long time.

As you are aware, there is now some doubt as to how much meteorological printing will be done locally and, until this aspect is clear, it may be difficult to decide how much justification there is for a lithograph printer.

Head Printer may still feel that there is justification for one of these machines, excluding met. work. Certainly they would appear to be ideal for reproducing all manner of forms (e.g. telegram pads etc. which are bought from the U.K.) and I imagine that there would be no difficulty in printing a weekly paper of 10 - 20 sheets. I suggest that, if H.P. thinks it worth while, departments are asked what extra printing they could provide for a lithograph machine and, if there is insufficient justification, the matter is B.U'd again when we know what is to happen to Met. printing in the future.

C.A. Hawker

C.M.O.
13/5

H.V.

Your observations on above would be appreciated

20/5.

HCS.

I have given much thought to the contents of this minute paper and although I confess that apart from studying the enclosed letters & pamphlets I have no practical knowledge of the advertised machines, I feel there are possibilities of their usefulness to us especially if it is finally decided that the met. station is to continue functioning here.

Apart from the met. station, one of these machines would perhaps still be useful in many ways such as producing the countless forms required by departments which would save us storing bulky forms as we do now, producing circulars at present done in some departments on the Roneo, and also, should the need arise, producing a weekly or monthly newspaper.

As C. W. Sandford says in his letter (see 55) "There is no satisfactory alternative to type-setting" and "Typewriter matter is a poor substitute". I agree entirely from a printers point of view and our Gazette, Departmental Reports, Ordinances, etc., could not be done other than by the present method of hand-setting or machine-setting (see my minute pps. 16 & 17) and also Miles Clifford's remarks (see 21).

As I see it, our Wharfedale machine which is new is quite satisfactory for our present needs. The

67.
problem has always been type setting aggravated by the requirements of the met. Dept. during the past few years and there is no means of producing half-tone blocks of photographs or diagrams locally.

The three equipments at 56 onwards are all on the lithograph principle and cost about £500 for a foolscap size and £1500 for double foolscap. Handsetting is eliminated in all cases where type-written characters are acceptable and sketches and diagrams can be produced locally. With a photographic projector (£350) masters of different sizes could be produced from all manner of originals, including photographs, maps, etc. Hand-set masters could still be used and a combination of type and type-setting writing is practicable.

The advertised machines, used by practical hands could, I have no doubt, turn out some excellent work. I have seen a meteorological paper belonging to Mr. Hawkins and produced, if I remember rightly, in Australia with tables, maps and illustrations, which was a credit to the publishers.

We in this office are jobbing printers and it would mean branching out into typing, offset printing etc. which, given a certain amount of training we could undoubtedly master. Unless that training is made available to at least one member of the staff I feel it would be a waste of time ^{to} and ^{money} dabbling in this sideline and producing mediocre work which would cast a reflection on our good ~~name~~ name.

H.H.S.

L.S.B.

4/6/55.

Y. H.

Please see (4) in 0894 and (42) onwards in this file.

Before further consideration is given to the purchase of a lithograph printer I think we should wait for a decision about the future of meteorological printing, i.e. how much is to be done locally (vide 66).

If the unit is purchased at some future date it will be essential for a number of the printing staff to receive training in the U.K.

[Signature] 21/6

C.S.

I agree. This should be reviewed when the future organisation of Met is decided.

Of course, and when a newspaper one again comes up, I have the impression that we have ample equipment for our needs.

[Signature] 21/6

C. M. O. *[Signature]* 20/6.

H. P.

Please note above.

[Signature] 21/6

H.C.S.

Noted, thank you.

[Signature]
H.C.S.

27/6

30/9. (x correct)

69 HCS

A

With ref. to HQ (1) I wish to point out that we haven't yet been supplied with linoleum on the floor of the Printing Office. I spoke to the Stockkeeper, P.W.D. this morning who informed me that the linoleum in stock would be unsuitable for our Office. May I suggest that the Supl. P.W.D. be asked to indent for suitably strong linoleum, or perhaps another similar to that in the K. E. M. Hospital, specially for our Office

H.H.S.

K.P.

20/8/55

S.P.S.

70

What do you advise re

"A" ?

1.19/8

71

HCS I have line in stock and will do this job as soon as possible

APK
3/10/55

H.P.

72

to note pl

Q
5/7.

73

HCS

Noted, thank you

H.H.S.

6/10/55

Revised 5/12/55
see 9/6/55

24th November, 1958.

My Dear Mr. Chanter,

This letter must seem rather like a voice from the past but I have a problem as regards which I need some advice and help and I feel sure that you will speed it on its way.

The problem is connected with our Printing Office and I was wondering whether one of your colleagues, who is concerned with the printing and technical side of the production of the paper, would perhaps be prepared to give us some advice. The background is as follows:-

- (i) the Government Printing Office handles all normal government work i.e. Gazettes, Departmental Annual Reports, Legal Work such as Ordinances, Regulations and Legal forms and many other assorted jobs. There is also a good deal of tabular work such as Treasury Accounts and Estimates of Revenue and Expenditure and Meteorological Tables;
- (ii) most of the solid type is set in twelve, ten and eight point with headings of eighteen and fourteen point. The measures used are thirty-eight, twenty-eight, eighteen ems and under;
- (iii) the staff comprises of three locally trained Printers and two newly recruited apprentices. None of these have any knowledge of mechanical type setting;
- (iv) it is in fact the only printing shop in the Colony;
- (v) there are no Printers Engineers in the Colony and the nearest place one could approach is of course Montevideo;
- (vi) the printing side is well catered for, having regard to our rather modest needs, with two powered platens for jobbing and one No. 10 Wharfedale cylinder press.

But two main problems are now staring us in the face. Firstly the Head Printer is due to retire very shortly and one of the other trained men is likely to be emigrating in the not too distant future. That will leave one trained Printer with two very new apprentices. Even if we could get a Printer from overseas, it is very likely that nobody in the United Kingdom would come except at a salary far in excess of what we can pay.

Reply at 19

Chanter, Esq.,
The Daily Telegraph and Morning Post,
Fleet Street,
LONDON, E.C.4.

/Secondly,.....

Secondly, the work is increasing and not only Government but many commercial concerns and private individuals are becoming more and more dependant on work produced by the Printing Office.

It is therefore quite obvious that we must now very seriously consider going over to some form of machine setting. But there are snags, it must be relatively simple to install and it should not be too complicated from the maintenance point of view. As you know we are fairly used to maintaining some complicated machinery here without all the experts to call on. Nevertheless, while we have so far managed to maintain such varied instruments as X-Ray plants, Anæsthetic equipment, Broadcasting equipment and Teleprinters, it might be that a really complicated machine type setting plant would be a bit too much for us.

I have been looking at some pamphlets which illustrate the Rotaprint Models R/70 and R30/90, the latter looking to be the more suitable machine for our purposes. As I understand it you can type set automatically on this machine and it does seem to turn out a fairly good printing job, and it is most important that we should maintain our printing standards which I think are fairly high at the moment. We also have to keep very much in mind the question of finance and I'm afraid we could not manage one of these machines costing four, five or six thousand pounds.

That then is the problem. I wonder if it would be too much to ask you to pass it to either a friend or a colleague in the printing world and ask for his advice as to whether he knows of any machine that would serve our purpose. I am writing to you about it because I feel sure that you will know somebody who could help, that you will be willing to help and you have the great advantage of knowing our local circumstances and difficulties.

The Fids ships are back again and I am delighted to say that standards all round are definitely improving. "Shackleton" has gone south and has relieved Signy. It is now on the way to Hope Bay. The "Biscoe" is here and will sail in a day or so. The "Protector" is cruising off Port Lockroy trying to find a way in so as it can evacuate the Base Leader who has not been too well (~~or be it~~ he is not an urgent case).

at least

/ I see.....

I see you have been reporting the fishing
battle off Iceland. You must have enjoyed that
and I imagine that quite possibly it might have
set the scene in your mind for another of your
"comic operas".

My wife sends her sincerest best wishes and
the best wishes of both of us for Christmas and
the New Year come with this letter.

Yours sincerely,

Aubrey
~~A. G.~~ Denton-Thompson.

Recd 5/2/59
(mail)

BU 6/3/59 No mail.

Ft. 6/2/59

55

No mail

6/3/59

ku 30/4/59 mail

7/1/59

ACS 77

74. I have a feeling that the reply to 74 is with ACS

7/1/59

75

I sent it out for filing yesterday. 74 is in.

for my copy.

2/1/59

no 7/1/59

The Daily Telegraph

and

Morning Post

TELEGRAMS:

TELENEWS, LONDON

FLEET STREET,

LONDON, E.C. 4

TELEPHONE:

FLEET STREET 4242

Jan. 2nd, 1959

My dear Aubrey,

I was delighted to get your letter. You were all very much in mind over Christmas. I shall never forget the really delightful time you and your family gave me. Before going any further will you please remember me most warmly to Ruth and your two very engaging sons?

The problem you raise in your letter is a highly technical one - too difficult for me to master, but, I suppose, just one of those things that a Colonial Secretary must take in his stride!

With this in mind, I passed your letter over to our head printer who knows the subject from beginning to end. What he does not know, however, are the conditions within the colony from the points of view of the economy and available manpower.

I have had a note back from him in which he tells me he has made very extensive enquiries based on your letter. The Rotaprint models, he points out, are not typesetting machines, but are for running off pre-set matter. They are, in fact, a type of multigraph. Machine setting (presumably by linotype machine) would require a skilled operator, but the cost of installing such a machine might well be beyond the financial resources available. Maintenance of the machine, he adds, would require to be of a high standard in order to obtain the fullest and speediest use of the machine. The only way around your difficulties, and the cheapest, he suggests would be the replacement of the staff who are leaving.

As you are aware, printers are banded together into the closest association known on this earth, and can demand their salaries or else.... This is all rather negative and unhelpful, but I propose to take the matter up, if possible, with someone else who might come forward with other advice. I thought I would let you have this in the meantime.

81
The Daily Telegraph
Hope the "Shackleton" is coming out of its recent troubles. It does occur to me that, as the Government is now showing a greater liberality towards the upkeep of the Dependencies and the development of work thereon, it might, at the same time, open its purse so far as your printing is concerned. Just a thought!

Would you please give my greetings to all my acquaintances and friends on the Islands, and my special regards to H.E. and his family?

Most sincerely,

Lawrence Carter

My dear Sir,
I was delighted to get your letter. I was all very much interested in what you said about the really delightful time you and your family have had. I am sure you will find it very interesting to read and your very warm regards to all.

The problem you raise in your letter is a highly technical one - too difficult for me to meet, but I suppose, that one of these things that a Colonial Secretary would have to deal with.

With this in mind, I passed your letter over to our head printer who knows the subject from beginning to end. What he does not know, however, are the conditions within the colony from the point of view of the economy and available manpower.

I have had a note back from him in which he tells me he has made very extensive enquiries based on your letter. The important matter, he points out, are not the printing machines, but the for running off the set matter. They are, in fact, a type of multi-purpose machine (probably by hand) which would require a skilled operator, but the cost of installing such a machine will be beyond the financial resources available. The importance of the machine, he says, would require to be of a high standard in order to obtain the highest and speediest use of the machine. The only way around your difficulties, and the cheapest, he says, would be the replacement of the staff who are leaving.

As you are aware, printing is a very important part of the colony's development. It is the only way in which the colony can demand their services or else... This is all very much a matter of fact, but I expect to find the matter up, if possible, with someone else who might come forward with a better device. I thought I would let you have this in the meantime.

20th May, 1959.

I really have the most frightful conscience about not having replied before now to your very helpful letter of the 2nd January. I can only claim a mitigation that the destruction and complete gutting of the Secretariat by fire has rather thrown me out of my normal correspondence groove. 49-51

Naturally I was somewhat disappointed at the advice your letter contained, but cannot nevertheless help feeling that it was sound. Certainly at the moment we cannot contemplate the heavy capital expenditure because, as it is, we are next year facing a deficit of some £85,000 as the result of the drop in wool prices. Therefore, it does not seem that there is much we can do at the moment except carry on as best we can.

As you have doubtless heard already, it has been a fascinating but very difficult season South and, in spite of assistance from two U.S. icebreakers, we could not get into either Stonington or Loubet Coast. For all that it was quite an interesting little experiment, and I think a successful one from several points of view, in international co-operation. "Shackleton" which seems to be an unlucky ship I am afraid, sustained damage to her propellor in heavy ice off Admiralty Bay and was again out of action for much of the Season. One of the things that I have no doubt would please you a lot is the very marked improvement in the standard of personnel we are getting and many of the people that we have had recently have, I think, been quite outstanding.

The Colony goes on in its own quiet way and we would have nothing at all to complain of were the wool prices just a little higher than they are. Something in the region of 55 - 60 pence would be a lot more acceptable and would make life a lot easier/...

Llewellyn Chanter, Esq.,
The Daily Telegraph and Morning Post,
Fleet Street,
LONDON, E.C.4.

- 2 -

easier than something in the neighbourhood of 40 pence per pound.

My wife joins me in sending you best wishes. It will be very nice indeed to see you down here again - perhaps we might even engineer a little international incident that would entice the diplomatic staff of your eminent, but somewhat reactionary, newspaper down here.

With kindest regards,

(AG Denison Thompson)

AGDT/SM

62
a

No. _____

It is requested that, in any reference to this memorandum, the above number and date should be quoted.

MEMORANDUM.



Head Printer.

Stanley, Falkland Islands.

2nd March, 19 60

To The Honourable

The Colonial Secretary,

Stanley.

SUBJECT :-

Improved Lighting and Floor Covering for Printing Office.

The recent extension to the Secretariat Building has reduced the daylight strength in this office to such an extent that we are now forced to use artificial lighting practically every day. As this is an unsatisfactory working condition would it be possible to have a skylight (of Perspex sheeting) fitted on each side of the roof and an additional window in the west end. There is a disused chimney in this end of the building which could be dismantled to provide window space.

2. In view of the fact that we have to stand at the type cases or imposing surface for lengthy periods each day, is there a possibility of having the wooden floor covered with a fairly thick line? The existing floor is now well worn and very uneven and consequently very tiring. A line covering would also make cleaning much simpler and type would not be able to fall into the cracks to become broken as happens at present.

I should be grateful if consideration could be given to these improvements.

Sept. P. W.

85.

For early comments p.l.

P. G. J. T.
4.3.60.

V. T. King
Head Printer

86

HCB

I agree that St should be done but owing to shortage of Labour and more urgent work nothing has been done to date. However I shall endeavour to do this work before the end of this financial year

R.G.H.
25/4/60.

87

Supt. P.W.

It is really quite wrong that I should minute a file on the 4 March and not get a reply until the 25 April.

I appreciate your difficulties - but I think this work must be given high priority - and perhaps you will let us know what stands in its way - and I will see whether we can adjust our priorities. Early please.

R.G.H.
26.4.60.

88.

HCC

Work has started on the Print, office
today.

WGL
2/5/60

P.A.
2-4-77
3.5.60

No. _____

MEMORANDUM.

It is requested
in any refer-
ence to this memo-
randum the above
number and date
should be quoted.



24th June, 19 60

To: The Honourable

The Colonial Secretary,

STANLEY

From: Head Printer,

Stanley, Falkland Islands.

SUBJECT :- Electric Storage Water Heater for Printing Office

In this office where clean hands are most essential I consider that one of the above heaters would be an asset to this office and seek your permission to have one ordered by the Public Works Department.

2. I have consulted the Supervisor, Electrical Department and if this request is granted the type of heater with catalogue number is as follows:-

Cat. No. 821 A.C.

Electric Storage Water Heater 220/230 volts G.E.C.

A handwritten signature in dark ink, appearing to be "V.T. King".

V.T. King
HEAD PRINTER

A.C.S.

90

This appears reasonable. but are people available?

DLH

27.6.60

91

DLH

Have you any money for this?

DLH

27.6.60

92

HCB

There is no money allowed for this in the Estimate
but it could come from Minor Works

DLH

DLH
29.6.60

28/6/60

Act. C.T.

I doubt whether this is a proper charge against
Minor Works?

Ch. J.

29.6.60

Hon. A. S.

94.

Yes it would not be correct
to classify it as a minor work. I consider
it a fair charge to Head XVI Item 3 Maintenance
of Govt Buildings.

A.C.T.

A.C.T.

30.6.60.

95

Supl. P.W.

Head Printer.

I am not entirely happy about the
current allocation - but will let it go as a
charge against Head XVI - Item 3. Pl.
go ahead and order.

Ch. J.

1.7.60 96

Hel I fail to see how new work can be Repairs
and Maintenance but I will order.

Wes.

97.

Noted. Thank you

V.T.K.
H.P. 22/7/60

1/7/60.

27.7.60

EXTERIOR REPAIRS REQUIRED ON PRINTING OFFICE



1. Although the exterior of the Printing Office does not come within my province as Head Printer, I am rather concerned about its dilapidated condition.

The chuting has now completely broken down and after heavy showers the water cascades down the walls and windows, keeping them continually sodden. This condition has prevailed for some time and I fear that if repairs are not soon effected the constant saturation of the weather boarding and window ledges will be rotting the main structure of the building.

2. Leaks have occurred in the storeroom roof from time to time, and these have been stopped by replacing a few sheets of iron but this part of the roof also looks in a decaying condition.

NO

3. In my 22 years' service in this office I cannot recall the roof, walls or windows having been painted.

I have outlined the general condition of this office specifically with the interest of trying to save this old building from reaching a point of deterioration which would render it beyond repair, and always having in mind the fact that a bright and cheery office is conducive to a happy staff.

V. T. King.

99

OIC. Worth

(w comments here
R

27/11/61

100

WTK/LH

Noted, will investigate

S. P. N.

Even if at unattended waste this will be a loss of money and it is not right to put the money in the bank and let it grow when it could be used for other purposes. It is a matter of principle and it is not right to let the money sit in the bank when it could be used for other purposes.

2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 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2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 2679, 2680, 2681, 2682, 2683, 2684, 2685, 2686, 2687, 2688, 2689, 2690, 2691, 2692, 2693, 2694, 2695, 2696, 2697, 2698, 2699, 2700, 2701, 2702, 2703, 2704, 2705, 2706, 2707, 2708, 2709, 2710, 2711, 2712, 2713, 2714, 2715, 2716, 2717, 2718, 2719, 2720, 2721, 2722, 2723, 2724, 2725, 2726, 2727, 2728, 2729, 2730, 2731, 2732, 2733, 2734, 2735, 2736, 2737, 2738, 2739, 2740, 2741, 2742, 2743, 2744, 2745, 2746, 2747, 2748, 2749, 2750, 2751, 2752, 2753, 2754, 2755, 2756, 2757, 2758, 2759, 2760, 2761, 2762, 2763, 2764, 2765, 2766, 2767, 2768, 2769, 2770, 2771, 2772, 2773, 2774, 2775, 2776, 2777, 2778, 2779, 2780, 2781, 2782, 2783, 2784, 2785, 2786, 2787, 2788, 2789, 2790, 2791, 2792, 2793, 2794, 2795, 2796, 2797, 2798, 2799, 2800, 2801, 2802, 2803, 2804, 2805, 2806, 2807, 2808, 2809, 2810, 2811, 2812, 2813, 2814, 2815, 2816, 2817, 2818, 2819, 2820, 2821, 2822, 2823, 2824, 2825, 2826, 2827, 2828, 2829, 2830, 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2997, 2998, 2999, 3000, 3001, 3002, 3003, 3004, 3005, 3006, 3007, 3008, 3009, 3010, 3011, 3012, 3013, 3014, 3015, 3016, 3017, 3018, 3019, 3020, 3021, 3022, 3023, 3024, 3025, 3026, 3027, 3028, 3029, 3030, 3031, 3032, 3033, 3034, 3035, 3036, 3037, 3038, 3039, 3040, 3041, 3042, 3043, 3044, 3045, 3046, 3047, 3048, 3049, 3050, 3051, 3052, 3053, 3054, 3055, 3056, 3057, 3058, 3059, 3060, 3061, 3062, 3063, 3064, 3065, 3066, 3067, 3068, 3069, 3070, 3071, 3072, 3073, 3074, 3075, 3076, 3077, 3078, 3079, 3080, 3081, 3082, 3083, 3084, 3085, 3086, 3087, 3088, 3089, 3090, 3091, 3092, 3093, 3094, 3095, 3096, 3097, 3098, 3099, 3100, 3101, 3102, 3103, 3104, 3105, 3106, 3107, 3108, 3109, 3110, 3111, 3112, 3113, 3114, 3115, 3116, 3117, 3118, 3119, 3120, 3121, 3122, 3123, 3124, 3125, 3126, 3127, 3128, 3129, 3130, 3131, 3132, 3133, 3134, 3135, 3136, 3137, 3138, 3139, 3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3148, 3149, 3150, 3151, 3152, 3153, 3154, 3155, 3156, 3157, 3158, 3159, 3160, 3161, 3162, 3163, 3164, 3165, 3166, 3167, 3168, 3169, 3170, 3171, 3172, 3173, 3174, 3175, 3176, 3177, 3178, 3179, 3180, 3181, 3182, 3183, 3184, 3185, 3186, 3187, 3188, 3189, 3190, 3191, 3192, 3193, 3194, 3195, 3196, 3197, 3198, 3199, 3200, 3201, 3202, 3203, 3204, 3205, 3206, 3207, 3208, 3209, 3210, 3211, 3212, 3213, 3214, 3215, 3216, 3217, 3218, 3219, 3220, 3221, 3222, 3223, 3224, 3225, 3226, 3227, 3228, 3229, 3230, 3231, 3232, 3233, 3234, 3235, 3236, 3237, 3238, 3239, 3240, 3241, 3242, 3243, 3244, 3245, 3246, 3247, 3248, 3249, 3250, 3251, 3252, 3253, 3254, 3255, 3256, 3257, 3258, 3259, 3260, 3261, 3262, 3263, 3264, 3265, 3266, 3267, 3268, 3269, 3270, 3271, 3272, 3273, 3274, 3275, 3276, 3277, 3278, 3279, 3280, 3281, 3282, 3283, 3284, 3285, 3286, 3287, 3288, 3289, 3290, 3291, 3292, 3293, 3294, 3295, 3296, 3297, 3298, 3299, 3300, 3301, 3302, 3303, 3304, 3305, 3306, 3307, 3308, 3309, 3310, 3311, 3312, 3313, 3314, 3315, 3316, 3317, 3318, 3319, 3320, 3321, 3322, 3323, 3324, 3325, 3326, 3327, 3328, 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3495, 3496, 3497, 3498, 3499, 3500, 3501, 3502, 3503, 3504, 3505, 3506, 3507, 3508, 3509, 3510, 3511, 3512, 3513, 3514, 3515, 3516, 3517, 3518, 3519, 3520, 3521, 3522, 3523, 3524, 3525, 3526, 3527, 3528, 3529, 3530, 3531, 3532, 3533, 3534, 3535, 3536, 3537, 3538, 3539, 3540, 3541, 3542, 3543, 3544, 3545, 3546, 3547, 3548, 3549, 3550, 3551, 3552, 3553, 3554, 3555, 3556, 3557, 3558, 3559, 3560, 3561, 3562, 3563, 3564, 3565, 3566, 3567, 3568, 3569, 3570, 3571, 3572, 3573, 3574, 3575, 3576, 3577, 3578, 3579, 3580, 3581, 3582, 3583, 3584, 3585, 3586, 3587, 3588, 3589, 3590, 3591, 3592, 3593, 3594, 3595, 3596, 3597, 3598, 3599, 3600, 3601, 3602, 3603, 3604, 3605, 3606, 3607, 3608, 3609, 3610, 3611, 3612, 3613, 3614, 3615, 3616, 3617, 3618, 3619, 3620, 3621, 3622, 3623, 3624, 3625, 3626, 3627, 3628, 3629, 3630, 3631, 3632, 3633, 3634, 3635, 3636, 3637, 3638, 3639, 3640, 3641, 3642, 3643, 3644, 3645, 3646, 3647, 3648, 3649, 3650, 3651, 3652, 3653, 3654, 3655, 3656, 3657, 3658, 3659, 3660, 3661, 3662, 3663, 3664, 3665, 3666, 3667, 3668, 3669, 3670, 3671, 3672, 3673, 3674, 3675, 3676, 3677, 3678, 3679, 3680, 3681, 3682, 3683, 3684, 3685, 3686, 3687, 3688, 3689, 3690, 3691, 3692, 3693, 3694, 3695, 3696, 3697, 3698, 3699, 3700, 3701, 3702, 3703, 3704, 3705, 3706, 3707, 3708, 3709, 3710, 3711, 3712, 3713, 3714, 3715, 3716, 3717, 3718, 3719, 3720, 3721, 3722, 3723, 3724, 3725, 3726, 3727, 3728, 3729, 3730, 3731, 3732, 3733, 3734, 3735, 3736, 3737, 3738, 3739, 3740, 3741, 3742, 3743, 3744, 3745, 3746, 3747, 3748, 3749, 3750, 3751, 3752, 3753, 3754, 3755, 3756, 3757, 3758, 3759, 3760, 3761, 3762, 3763, 3764, 3765, 3766, 3767, 3768, 3769, 3770, 3771, 3772, 3773, 3774, 3775, 3776, 3777, 3778, 3779, 3780, 3781, 3782, 3783, 3784, 3785, 3786, 3787, 3788, 3789, 3790, 3791, 3792, 3793, 3794, 3795, 3796, 3797, 3798, 3799, 3800, 3801, 3802, 3803, 3804, 3805, 3806, 3807, 3808, 3809, 3810, 3811, 3812, 3813, 3814, 3815, 3816, 3817, 3818, 3819, 3820, 3821, 3822, 3823, 3824, 3825, 3826, 3827, 3828, 3829, 3830, 3831, 3832, 3833, 3834, 3835, 3836, 3837, 3838, 3839, 3840, 3841, 3842, 3843, 3844, 3845, 3846, 3847, 3848, 3849, 3850, 3851, 3852, 3853, 3854, 3855, 3856, 3857, 3858, 3859, 3860, 3861, 3862, 3863, 3864, 3865, 3866, 3867, 3868, 3869, 3870, 3871, 3872, 3873, 3874, 3875, 3876, 3877, 3878, 3879, 3880, 3881, 3882, 3883, 3884, 3885, 3886, 3887, 3888, 3889, 3890, 3891, 389

103

Head Printer

Can you say if the repairs suggested at 98 have been investigated please?

104

29.1.63

H.C.S.

Not to my knowledge, unless it occurred during a day when I took local leave. The other members of the printing staff do not recall seeing anyone surveying the office exterior. In any case no repairs have been commenced to date.

V.T.K.
29.1.63.

105

S.P.W.

What is the written lease?

8/30/1/63

106

Hon Col Sec,

The Printing Office like all other buildings is in need of repair and painting. The most urgent work is repairing of gutters which will be done when labour becomes available.

P. Picton.
Supt. of Works,
31st January, 1963.

107

Head Printer to note

8/2/63

108

H.C.S.
5.7.63
BU 1.2.64
V.T.K.
6.1.63
Noted, thank you.

107

This is on the list & should
be done any soon. p.a.

Si. 4.3.64

9th December,

65.

To: The Ag. Senior Medical Officer,

From: Colonial Secretary,

STANLEY.Industrial Health

Will you please let me know whether the ventilation of the Printers shop is adequate, and if not what steps you consider should be taken to put matters right.

COLONIAL SECRETARY.

lg

2/65. MEMO

109

10th December 1965

FROM: The Ag. Senior Medical Officer

STANLEY.

Stanley, Falkland Islands.

SUBJECT :-

Industrial Health

I do not consider the ventilation of the Printers shop to be adequate.

I would suggest an extractor-fan type of ventilation.

James Haslam
ACTING SENIOR MEDICAL OFFICER

ACTING SENIOR MEDICAL OFFICER

~~Spoken SPK. Please price
who is install to Solo's
dealer S. M. Sabnis faction~~

W. L.

No.

It is requested that, in any reference to this memorandum, the above number and date should be quoted.



MEMORANDUM

15th December 1965

Supt. Power & Electrical Dept.

The Actg. Senior Medical Officer,

Medical Department,

STANLEY.

Stanley, Falkland Islands.

SUBJECT:- Printing Office. (Ventilation).

The Colonial Secretary requested that I consult ~~with~~ with you in regard to proposals for improving the ventilation in the Government Printing Office, having in mind possible harmful effects to health from lead dust and lead fumes from lead type and lead melting pots.

I visited the Printing Office yesterday morning and inspected the various machines and equipment and discussed the matter with the Head Printer. I report as follows:-

1. Lead fumes of medium density originate from the lead melting pot on the linotype machine and from the hot type cast from it. (Constant use).
2. Lead fumes of high density originate from a remelting pot or furnace. (Infrequent use).
3. Lead dust of high density originates in cleaning by hand wire brushing a plunger normally submerged in the linotype melting pot. (Use, twice daily).
4. Lead dust of medium density arises during sweeping out office. (Once every two days).
5. Lead dust of low density is present in the hand setting type room during type setting, possibly activated to a slightly higher degree by the action of the electric hot air blowers.

I suggest the following methods and apparatus might be used for removing fumes and reducing the lead dust content of the air.

1. Linotype room. Construct a cowl of light gauge metal above the linotype machine and fit in the throat of the cowl a variable speed extraction fan for expelling lead fumes to the outside of the building.
Insert, either in the glass pane of the west window, or the north end of the west wall a proper draught controlled ventilator. This may take the form of a electric fan with variable or adjustable vanes and speed control. Air being drawn in via the fan from the outside.
2. Remelting furnace. The window on the west wall be made to open.
3. Linotype plunger. The plunger to be machine cleaned as recommended by the makers. Or by an electrically driven wire brush fitted with an extraction fan on the spindle end opposite to that of the brush, the machine being enclosed in a metal cowl and positioned against an outside wall, the lead dust being expelled outside by the action of the fan. (The latter suggestion is similar to the apparatus recommended by the makers.
4. Lead dust from sweeping. The use of a mouth and nostril mask while this work is carried out.
5. Replacement of one fan heater by panel type heaters and ventilators, adjustable type, placed in the walls or windows above or close to the type setting benches.

I believe that if the proposals overleaf are adopted there will be a considerable reduction in fumes and dust giving a more pleasant and healthier atmosphere. The cowls could be constructed by the P.W.D. Metal Worker and the minor alterations to windows and walls to insert ventilators should present no major problem. One or possibly two fans would be required plus three one kilowatt wall mounted panel heaters and the electrically driven plunger cleaner. Costs of these items would be of the order of £80, to which would be added the costs of the minor works.

Guthrie

Supt. Power & Electrical
Department.

C.S.

112

I have discussed these problems with SPE and agree.

ASMO 16/12/65

SPE please ^B ask with PWD as agreed
+ put up ABE.

W1 20/12

SW.

114

Will you please read from 108 and
discuss when convenient please.

ASMO

SPE. 10/1/66.

S.P.W.

415

We discussed.

1. Window type adjustable louvre to be fitted into window alongside Linotype Operator.
2. Wall mounted extractor fan to be fitted into east end of north wall of linotype room.
3. Window in west end of lead melting room to be made to open.

I have supplied louvre window on replacement. Vent axis fan is available from P.W.D. Store, price £10. This fan has only half capacity of that required but as it is on hand it would be better to use it, a second could be installed if found necessary.

If you will arrange to have the above work put in hand, I will arrange to have the fan wired to, when fitted. An Indent should be made out for the following:-

One "Crittall" four pane adjustable glass louvre ventilator. Price approximately, £3.

In view of the low cost you may not wish to apply for supplementary funds

[Signature]
SPE. 21-1-66.

SPE.

116

The louvre will be put in as soon as possible.

If you could indicate position of electric fan the joiner could make provision for its installation at the same time

✓ S. 28h C.S. Mtd. It would appear AISE. not required. *[Signature]* 27.1.66
S.P.W. 21/1/66

No. C347

It is requested that, in any reference to this memorandum, the above number and date should be quoted.



25th February, 1966.

From: Head Printer.

To: Colonial Secretary,

STANLEY.

Stanley, Falkland Islands.

SUBJECT :-

Since 1953 we have had the blades for the guillotine sharpened at the Falkland Islands Company Works without charge. In return for this favour we cut and trimmed paper etc., when required by the F.I.C. This arrangement was very much in our favour.

With the Falkland Islands Company carpenters shop under private management we are now to pay £1 for each blade, 8/- and 6/- for the two trimming knives on the Linotype - an annual cost of about £20.

In the planned reorganisation of the Government Carpenters shop and the installation of power machines it could well mean that they too would require a blade grinder similar to that at the Falkland Islands Company shop. If so, we could then save this annual charge of £20.

If a grinder is not a necessary item for the Carpentry Department should I then proceed independently with a view to providing a suitable blade sharpener for the Printing Office.

V. T. King

HEAD PRINTER

C.S. — no provision for a Spw. for a comment
grinder has been taken for in the W1
new Carpenter's Shop.

Our grinding bill appears to be so
small as not to warrant a new machine

28/2
21/3/66

G.P.

118.

C.I.

June 11.

The SPW's comments are a
sufficient reply.

Mr King will make allowance in
his estimates for reprinting. A machine
(written in Paris in the Printing Office) does not
appear to be justified.

The F.C. will now, of course, be
charged for work done for them: the guard
pro quo no longer obtains.

Si

3/3

C.S.

Noted.

V.T.K.

8.3.66.

L.H.

11.3.66

PG



"Linotype" Practice Keyboard

Recently I made enquiries with our Electrical Department about the possible building locally of a Linotype Practice Keyboard for teaching the printing staff the correct method of fingering the Linotype machine.

Mr. Gutteridge said this would involve too much time and labour so I directed my enquiries to the Linotype makers. They have models available as attached pro forma invoice.

If the staff is to receive correct tuition (and I believe that we are failing in our duty to them if we do not provide this) a practice keyboard is essential but, if need be, a "two-finger" method could be employed similar to that used by an untrained typist. This method does not furnish speed in operation nor clean type matter.

As this item is somewhat expensive and unusual to normal printing requirements, I should like instruction whether to purchase it or not.

The price of £122 would practically eliminate the balance of my vote and may mean that I would require an AICE before the next financial year.

V. T. King
H.P.

11th March, 1966

LS

C.T.

I am in favour. If £122 is going to train staff & increase output (6/8d per day over a year) it seems worth while. Comments?

C.S.

No comment except complete agreement.

L.C.

18.3.66

I have inserted in draft estimate for 1966/67

D.I.

16/3

120

HP.

Your answer is
overleaf.

S.

473

C.S.

seen. Thank you.

V.T.K

21.3.66.

PRO FORMA INVOICE

6027 PF

25th February 1966

Telegrams and Cables:
LINOTYPE ALTRINCHAM

Telephone:

ALTRINCHAM 6131

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WESTERN UNION (5 Letter Ed.)
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Stanley.

Falkland Islands.

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ALTRINCHAM
CHESHIRE

To

LINOTYPE AND MACHINERY LIMITED

Altrincham, Cheshire

Your
Order No. }

Our
Order No. }

Sent
Per }

TERMS { Nett Cash
Monthly A/c

1	"Linotype" Practice Keyboard fitted with Visual Panel.		114	10	0			
	Packing		4	10	0			
	Carriage & F.o.b. Charges.		3	0	0			
						£122	0	0
						F.O.B.		
						V		
						Kiv	119	

ALL PRICES ARE SUBJECT TO ALTERATION WITHOUT NOTICE UNLESS OTHERWISE QUOTED

The Company accepts no responsibility for delay in delivery arising through strikes or similar causes or any cause not directly within its control

E. & O. E.