

C.S.

MISCELLANEOUS  
(Flags)  
(Ceremonies)  
(General)

ROY/GEN/1#11

19 43.

No. 65/43.

C.S.O.,

SUBJECT.

19 43.

19th April.

Previous Paper.

Flying of Flags on Government and Public  
Buildings.

MINUTES.

List of Days for hoisting the Union Jack.

2. Flying of Flags - National Days.

3. Circ Dec 36/52 from 8 of 8 of 12/4/52.

~~10/5.~~

14.

3 - flag days appear to have faded out  
in Stanley but I think they shd. be  
revived - especially when an Am. Ship  
is stationed here.

10/6.

A.C.L.

We spoke - agree to Cox. Kent being  
appointed Flag Officer.

13/11

Am.

6

would you pl. arrange accordingly - the  
flagstaffs concerned are at Victoria Green  
& the Secretariat - pl. see 3 & 3<sup>rd</sup> for 'flag  
days'.

10/11

Subsequent Paper.

H.C.S.

Have arranged. for Cockburn. to do this  
could you send him an official looking  
document appointing him to the post of  
Fly Officer whilst remaining Cockburn.  
We would appreciate it.

John P. White 17/1/53  
R.H.M.

P.S. He is not yet in receipt of  
his letters of appointment as Cockburn.

Let's see  
3.3.52 was  
issued - J.P.  
H.M. 20/1

8

Off. R. per. draft to Mr. McE. app. H.M.  
2. Check on P.S. whether survey is now correct?

20/1

9

A.C.S.

Draft h/w. pl.  
2. P/568 attached.

MA 20/1/53

10.

Draft Memo. app. s.p.c. p.

2. Ref. H.M.'s P.S. on ⑦ - ⑤ in P/568 att. issued  
as this is his app. & was possibly mislaid in  
Heron Dep. Give him (McE) a certified true  
copy?

20/1

A.C.S.

draft to issue  
para 2. per. from P/568.

Memo to Mr. M. McE. of 24. 1. 53

In a draft memo  
to H.M. dated 26 May 12.

20/4.

Memo to Mr. M. McE. of 1. 5. 53.

13 Day

Memo to Mr. McCallen of 14.12.53

14 Jan 14/11/53

BU 1 day before to remind Flag Officer -  
Kiv. Her Queen's Birthday (Officine) which varies.

BU 19/11/54. Remind

BU 5/2/55. Reminded

BU 16/2/55 30/3/55

BU 3/8/54 H.

14/8/54

14/8/54

BU Nov. 5/54

Let harkness know

Reminded Harbours

Sept 14/54

BU 13/4/54 Remind

Reminded Harbours

15  
'Long then w/o a reminder  
this time we see what happens!

Q  
30/3.

Reminded  
21/4/55

BU 20/4/55

Jan 20/4/55

16 Circ. Sgm. from S/S No. 90/61 of 25.1.61.

Pro  
21.11.60

17

H.M.

16 for inf.

20/Jan

22.2.61

18

H.B.S.

Seen, thank you. We need a reminder  
for the day appointed for the official celebration  
of Her Majesty's Birthday.

18/6

22.2.61.

19

H.M.

Queen's Birthday (Officine) is fixed for Saturday  
10<sup>th</sup> June this year.

20

25/2/61

H.B.S.

Thank you, no further reminder is necessary  
as it is also Duke of Edinburgh's birthday

18/6. 25.2.61

46

~~Bu~~ <sup>10 a</sup> ~~21/8/66~~

Pa

- 21 Memo to HM + OCPolice of 8.11.68.
- 22 Note to HM of 19-2-70.
- 23. Porto Rottarbour Master of 25th Feb. 1970.

Pa

THE UNION JACK.

1943

116

①

Days for hoisting the Union Jack on Government and Public Buildings  
(from 8 a.m. to sunset).

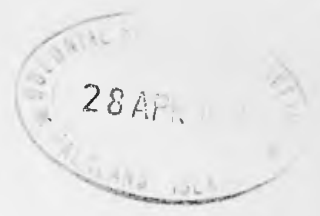
March 31st.	-	Birthday of Duke of Gloucester.
April 14th.	-	" " Princess Beatrice.
April 21st.	-	" " Princess Elizabeth.
April 25th.	-	" " Princess Royal.
May <del>1st</del> 12 <sup>th</sup> .	-	Coronation Day.
May 24th.	-	Empire Day.
May 26th.	-	Queen Mary's Birthday.
June <del>9th</del> <sup>2nd</sup> April 21 <sup>st</sup>	-	"Official" <sup>Queen's</sup> King's Birthday.
June 23rd.	-	Birthday of the Duke of Windsor.
Aug. 4th.	-	The Queen's Birthday.
Aug. 21st.	-	Birthday of Princess Margaret Rose.
Oct. 9th.	-	Birthday of Prince Edward.
Nov. 11th.	-	Armistice Day.
Dec. 8th.	-	Falkland Islands Day.
Dec. 11th.	-	Accession of H.M. the King.
Dec. 13th.	-	Birthday of the Duchess of Kent.
Dec. 14th.	-	The King's Birthday.
Dec. 25th.	-	Birthday of Duchess of Gloucester.
Dec. 25th.	-	" " Princess Alexandra.

And on the occasion of the Legislative Council Meetings  
the flag will be hoisted at the hour of the <sup>Meeting</sup> and lowered  
at sunset.

Bunting usually on, Accession Day. December, 11th.

H.M.'s Official Birthday. June, 9th.

Empire Day. May, 24th.



DAYS FOR HOISTING FLAGS ON GOVERNMENT BUILDINGS  
IN THE UNITED KINGDOM.

From 8 a.m. to sunset.

6th February	Her Majesty's Accession
31st March	Birthday of The Duke of Gloucester
21st April	Birthday of Her Majesty the Queen
25th April	Birthday of The Princess Royal
24th May	Empire Day
26th May	Birthday of Her Majesty Queen Mary
10th June <i>2nd June</i>	Birthday of The Duke of Edinburgh
4th August	Birthday of Her Majesty Queen Elizabeth The Queen Mother
15th August	Birthday of The Princess Anne
21st August	Birthday of The Princess Margaret
November	Remembrance (See Note 1)
14th November	Birthday of The Duke of Cornwall
20th November	Her Majesty's Wedding Day
Add:	Coronation Day (after this Ceremony has taken place)
	Any day appointed for the official celebration of Her Majesty's Birthday.
	<u>In London only -</u> The day of Opening or Prorogation of a Session of the Houses of Parliament irrespective of whether it is performed by Her Majesty in Person.

/NOTES.

NOTES:

1. Remembrance Sunday is the Sunday immediately prior to November 13th. Flags should be flown right up all day.

2. The Royal Standard is only to be hoisted when The Queen is actually present in the Building and never when Her Majesty is passing in procession.

3. Rules when days for flying flags coincide with days for flying flags at half-mast.

To be flown -

(a) although a member of the Royal Family, or a near relative of the Royal Family, may be lying dead, unless special commands be received from Her Majesty to the contrary;

(b) although it may be the day of the funeral of a Foreign Ruler.

If the body of a very distinguished subject is lying at a Government Office, the flag may fly at half-mast on that office until the body has left (provided it is a day on which the flag would fly) and then the flag is to be hoisted right up. On all other Public Buildings the flag will fly as usual.

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65/43.

3

C.O. Ref: 26640/6/52

DESPATCH

CIRCULAR 368/52

THE CHURCH HOUSE,  
GREAT SMITH STREET,  
LONDON, S.W.1.  
12th April, 1952.



Sir,

FLYING OF FLAGS ON PUBLIC BUILDINGS.

30. I have the honour to transmit to you, for information, a copy of the regulations recently approved by the Queen for the flying of flags on Government buildings in the United Kingdom.

This circular has been sent to the High Commissioner, Federation of Malaya, under cover of a separate despatch.

I have the honour to be,  
Sir,  
Your most obedient,  
humble Servant,

*Oliver Tyndall*

*WV*

*Recd Be note in  
your diary.  
11/6*

THE OFFICER ADMINISTERING  
THE GOVERNMENT OF  
THE FALKLAND ISLANDS.

24th January,

53

To: Mr. M. McMullen,

From: The Colonial Secretary,

STANLEY.

u.f.s. Harbour Master.

Flag Days.

I am directed to inform you that in connection with your duties as Coxswain of the m.v. "Alert" you have been appointed as the Officer responsible for the hoisting of flags on the staffs at Victory Green and The Secretariat on the following Flag Days:-

Flags will be flown from 8.00 a.m. to sunset.

6th February	Her Majesty's Accession
31st March	Birthday of The Duke of Gloucester
21st April	Birthday of Her Majesty The Queen
25th April	Birthday of The Princess Royal
24th May	Empire Day
26th May	Birthday of Her Majesty Queen Mary
2nd June	Coronation of Her Majesty Queen Elizabeth II
10th June	Birthday of The Duke of Edinburgh
4th August	Birthday of Her Majesty Queen Elizabeth The Queen Mother
15th August	Birthday of The Princess Anne
21st August	Birthday of The Princess Margaret
9th November	Remembrance (See Note 1)
14th November	Birthday of The Duke of Cornwall
20th November	Her Majesty's Wedding Day

Notes:

- Note 1. Remembrance Sunday is the Sunday immediately prior to the 15th of November
- Note 2. On occasions of the Legislative Council Meetings the flags will be hoisted at the hour of the Meeting (10 a.m.) and lowered at sunset.

2. Amendments, etc. to the above list will be forwarded to you, through the Harbour Master, as and when received.

(Sgd.) J. E. Briscoe

Acting Colonial Secretary.

*Record**Copy in Mr. M. M.'s P/File**10th 28/1/53**Her Queen's Birthday 1954 = 10/6/54*

65/43

13

1st May, 53

To: Mr. M. McMullen,

From: The Colonial Secretary,

STANLEY,

u. f. s. Harbour Master.

Flag Days.

12

I am directed to refer to my Memorandum of 24th January, 1953 and to inform you that in view of the death of Her Majesty Queen Mary, the 26th of May is withdrawn from the list of days on which official flags should be flown.

(Sgd) J. E. BRISCOE.  
Acting Colonial Secretary.

65/43.

14  
14th December,

53.

To: Mr. M. McMullen,

From: The Colonial Secretary,

Stanley.

u.f.s. Harbour Master.

Flag Days.

12  
Reference my memorandum of 24th January, 1953.

Please add the 8th December to days on which flags should be flown on the staffs at Victory Green and the Secretariat.

(Sgd.) C. Campbell

Colonial Secretary.



FROM THE SECRETARY OF STATE FOR THE COLONIES

C. O. Ref: GEN 288/01

SAVINGRAM

CIRCULAR 90/61

25th January, 1961

FLYING OF FLAGS ON GOVERNMENT  
BUILDINGS IN THE UNITED KINGDOM

16A-B

I enclose, for information and as a matter of possible interest, a copy of the regulations recently approved by The Queen for the flying of flags on Government buildings in the United Kingdom.

2. This circular has been addressed to the Governor-General of The West Indies; all Governors; High Commissioners; Administrators; Resident Commissioners; the United Kingdom Commissioner, Singapore; the British Resident, Zanzibar, and the British Commissioner and Consul, Tonga. It has been sent to the High Commissioner for Brunei under cover of a separate despatch.

SE C E R .

The Officer Administering  
the Government of  
the Falkland Islands.

# RULES FOR HOISTING FLAGS ON GOVERNMENT BUILDINGS

THE FOLLOWING REGULATIONS ARE CIRCULATED BY  
HER MAJESTY'S COMMAND  
TO THE GOVERNMENT OFFICES CONCERNED

## DATES ON WHICH FLAGS ARE TO BE FLOWN

The dates named on the accompanying Schedule.

The only additions to the Schedule will be those which are notified to the Ministry of Works by Her Majesty's Command, and they will be communicated by the Ministry of Works to the other Departments.

## PROVINCIAL BUILDINGS

The Schedule applies to Provincial as well as to London Buildings (but see Notes 1 and 3); where it has been the practice—as in the case of some Custom Houses—to fly the flag daily, that practice may continue.

## OCCASIONS ON WHICH FLAGS ARE TO BE FLOWN AT HALF MAST

- (a) From the announcement of the death up to the funeral of the Sovereign, except on Proclamation Day, when they are hoisted right up from 11 a.m. to sunset.
- (b) The funerals of members of the Royal Family, subject to special commands from Her Majesty in each case.
- (c) The funerals of Foreign Rulers, subject to special commands from Her Majesty in each case.
- (d) The funerals of Prime Ministers and Ex-Prime Ministers of United Kingdom.
- (e) Other occasions by special command of Her Majesty which will be communicated by the Ministry of Works to other Departments.

## RULES WHEN DAYS FOR FLYING FLAGS COINCIDE WITH DAYS FOR FLYING FLAGS AT HALF MAST

To be flown—

- (a) although a member of the Royal Family, or a near relative of the Royal Family, may be lying dead, unless special commands be received from Her Majesty to the contrary;
- (b) although it may be the day of the funeral of a Foreign Ruler.

If the body of a very distinguished subject is lying at a Government Office the flag may fly at half-mast on that office until the body has left (provided it is a day on which the flag would fly) and then the flag is to be hoisted right up. On all other Public Buildings the flag will fly as usual.

MINISTRY OF WORKS, S.E.1.  
I.G.5. (formerly MOW 1545A)

# DAYS FOR HOISTING FLAGS ON GOVERNMENT BUILDINGS

FROM 8 A.M. TILL SUNSET

6th FEBRUARY	HER MAJESTY'S ACCESSION
19th FEBRUARY	BIRTHDAY OF THE PRINCE ANDREW
31st MARCH	BIRTHDAY OF THE DUKE OF GLOUCESTER
21st APRIL	BIRTHDAY OF HER MAJESTY THE QUEEN = Commonwealth Day
23rd APRIL	ST. GEORGE'S DAY (See Note 1)
* 25th APRIL	BIRTHDAY OF THE PRINCESS ROYAL
* 24th MAY	COMMONWEALTH DAY
2nd JUNE	CORONATION DAY
10th JUNE	BIRTHDAY OF THE DUKE OF EDINBURGH
4th AUGUST	BIRTHDAY OF HER MAJESTY QUEEN ELIZABETH THE QUEEN MOTHER
15th AUGUST	BIRTHDAY OF THE PRINCESS ANNE
21st AUGUST	BIRTHDAY OF THE PRINCESS MARGARET
NOVEMBER	REMEMBRANCE DAY (See Note 2)
14th NOVEMBER	BIRTHDAY OF THE PRINCE OF WALES
20th NOVEMBER	HER MAJESTY'S WEDDING DAY

**ALSO** Any day appointed for the official celebration of Her Majesty's Birthday.  
The day of the opening of a Session of the Houses of Parliament by Her Majesty. (See Note 3)  
The day of the prorogation of a Session of the Houses of Parliament by Her Majesty. (See Note 3)

## NOTES :

1. Flags should be flown on this day in England only. Where a building has two or more flag-staffs the St. George's Cross may be flown in addition to the Union Jack but **not** in a superior position.
2. Remembrance Day is the second Sunday in November. Flags should be flown **right up** all day.
3. Flags should be flown on this day irrespective of whether or not Her Majesty performs the ceremony in person but only from buildings in the Greater London area.
4. The Royal Standard is only to be hoisted when the Queen is actually present in the building and never when Her Majesty is passing in Procession.

MINISTRY OF WORKS, S.E.1.

I.G.4. (Formerly MOW 1545)

14

No.

# MEMORANDUM

It is requested that in any reference to this memorandum the above number and date should be quoted.

24th October 19 66

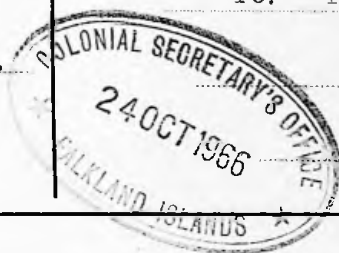
To: The Honourable,

From: The Harbour Master, Stanley.

The Colonial Secretary,

Stanley, Falkland Islands.

Stanley.



SUBJECT:-

Flags.

On Sunday morning (23rd October, 1966) between the hours of 0900 and 1200 hours a Red Ensign with the badge of the Colony emblazoned on it was flown on the flagstaff of the Falkland Islands Defence Force Headquarters. I understand this flag was used solely for the purpose to indicate that Rifle Shooting was taking place on the Rifle Range.

This is a serious breach of Colonial Regulations and an infringement of Section 73 (2) of the Merchant Shipping Act 1894, plus the fact that a foreign ship was in port at the time.

Could immediate action be taken please.

*L. J. Morrison*

Harbour Master.

*Action has been taken to see that this does not happen again  
L.E.  
P.A.*

65/43

8th November

21  
68

To: Harbour Master;

O i/c Police;

STANLEY

From: The Colonial Secretary,

Flags

Throughout Lord Chalfont's visit flags will be flown from the Secretariat and Victory Green flag-staffs.

(W.H. THOMPSON)  
COLONIAL SECRETARY

FA

25/

H.M.

Wd. you pl. arrange for  
the Secretariat flag to be flown on  
all occasions when a tourist vessel  
is in port.

19.2.70

Will do. S.C. was going to let me  
have a minor bit of "Flag days"

20.2.70

Inda,  
Have we such a file?

25th February,

70.

To: Harbourmaster,

From: Colonial Secretary.

Stanley.

Flag Days

I refer to your recent request for a revised list of the dates on which flags should be flown on the staffs on Victory Green and at the Secretariat, and confirm that they should be flown on the following days (from 8 a.m. till sunset):

6th February	Her Majesty's Accession
19th February	Birthday of The Prince Andrew
10th March	Birthday of The Prince Edward
31st March	Birthday of The Duke of Gloucester
21st April	Birthday of Her Majesty The Queen, & Commonwealth Day
2nd June	Coronation Day
10th June	Birthday of The Duke of Edinburgh
June	Official Birthday of Her Majesty The Queen
4th August	Birthday of Her Majesty Queen Elizabeth the Queen Mother
15th August	Birthday of The Princess Anne
21st August	Birthday of The Princess Margaret
November	Remembrance Day
14th November	Birthday of The Prince of Wales
20th November	Her Majesty's Wedding Day
8th December	Anniversary of The Battle of the Falkland Islands.

Notes:

- Note 1. Remembrance Day is the second Sunday in November. Flags should be flown all day.
- Note 2. On occasions of the Legislative Council Meetings the flags will be hoisted at the hour of the meeting and lowered at sunset.
- Note 3. On occasions when a tourist vessel is in port.
2. As Harbour Master, you will be responsible for seeing that flags are flown on these two staffs on all the above occasions.

(SGD.) H. L. BOUND

for COLONIAL SECRETARY

ARA.

65/43

24  
27th June, 1975.


Chief Secretary

Harbour Master

Flag Days

Please find attached a copy of the memorandum on the above subject issued to your predecessor, as requested.

2. Because H.R.H. Prince Henry, Duke of Gloucester has died since the memorandum originally issued, flags will no longer fly on 31st March.

  
(R Browning)  
for CHIEF SECRETARY

SC